

Texas Woman's University

Space Utilization Advisory Committee Meeting May 10, 2018

8:30AM in ACT - 706 Conference Room, IHSD 8720, and IHSH 7305

AGENDA

- Welcome
- Approval of Minutes from April 12 & 24, 2018 meetings
- Review finalized SUAC Space Request Form (B. J. Crain/Jennifer Martin)
- Review Updated Process Map for Space Requests (Jennifer Martin)
- Review of requests for space (Jennifer Martin/B. J. Crain)
 - **Professional Ed Offices** – discuss timing to review floor plan, tour of space and discussion with Dean, prior to next meeting on June 14th.
 - **Old Main 2nd floor– Center for Women's Leadership in Business, Politics, and Public Policy** – General Saunders has requested temporary space for 10 offices until Old Main 2nd floor renovations are complete. Also, discuss relocation for the following departments' currently occupying 2nd floor: Department of Social Work, Dental Hygiene, LEMIT, Department of Fashion and Textiles, and Equipment Repair.
 - **Honors Department** – SUAC request form completed by Dr. Litton and signed by Dr. Utter.
 - **Plans for Requesting Space in:**
 - Human Resources Building
 - Student Union
 - **Houston campus Food Service Operations** – locations for possible expanded food service area.
- Next meeting: Thursday, June 14, 2018 – Denton location to be changed to ACT-Room 602 (this meeting only) Houston and Dallas meeting rooms will remain the same.