

Texas Woman's University

Space Utilization Advisory Committee Meeting

Thursday, July 12, 2018

8:30AM in ACT 602 Conference Room, IHSD 8720, and IHSB 7305

AGENDA

- Welcome and introduction of new SUAC co-chair, Jason Tomlinson, VP for Finance and Administration
- Approval of Minutes from May 10, 2018 meeting
- Update from SUAC presentation at Cabinet meeting – June 5, 2018 (Jennifer Martin and Jason Tomlinson)
- Review of requests for space (Jennifer Martin and Jason Tomlinson)

Pending space requests:

- Professional Ed Offices
- Honors Scholars Program
- PCSE and Library space on Houston campus
- PCSE on Dallas Campus

New space requests:

- Division of Student Life consolidating office spaces into present Student Union
 - Houston campus Food Service Operations
 - Department of Dance – Student Union Retrofit into Arts Multiplex serving departments & programs in School of Arts and Fashion and Textiles
 - Office of Research and Sponsored Programs – space for Center for Student Research (CSR) and Center for Research Design & Analysis (CRDA).
- Further discussion of process to notify VP's of spaces becoming available in Human Resources Building (October 2018), and Student Union (Fall 2019). Include providing deadlines for space requests and consider creating sub-committees of the SUAC group for expediting the review process.
 - Next meeting: Thursday, August 9, 2018