

## XSPRO: Student Profile

### Introduction

Read Only

Provides an overview of student information including preferred mailing and preferred residence addresses, current or most recent academic program, student type and its' effective date, campus affiliation (home location), advisor, privacy restrictions and more.

### Instructions:

1. Access mnemonic XSPRO
2. Look up student by Colleague ID or name

Person LookUp

0047011

Ok
Cancel
Finish
Help

### Overview

Person LookUp
CARD 2 of 2

XXXXZZ

Zzyzzx

**Withhold Directory Information**

Dismiss

XSPRO - Student Profile
List 2/2

Save
Save All
Cancel
Cancel All

**Change Address**

**Preferred Mailing Address**

Xxxxzzz Drive

Zzyzzx
CA
97451

**Preferred Residence**

Xxxxzzz Drive

Zzyzzx
CA
97451

Academic Program	Cust Pgm	Acad Level	Status	Status Date	Ant Cmpl Date	Admit Status
1 FMLYNP.MSN	No	GM Gr	Changed	01/28/21	05/20/24	

Student Types/Date

1	01 RESIDENT	07/20/18
---	-------------	----------

		Start Dt	End Dt
Home Location	1 HOU HOUSTON	01/14/19	
Advisors	1 Mrs. Sarah K. Henderson	07/17/19	04/15/20
Restrictions	1 AAPA Academic Probation Acad	09/14/20	09/15/20

Directory/Privacy

N Exclude from Directory

W Withhold Directory Info

Terms

Transcripts

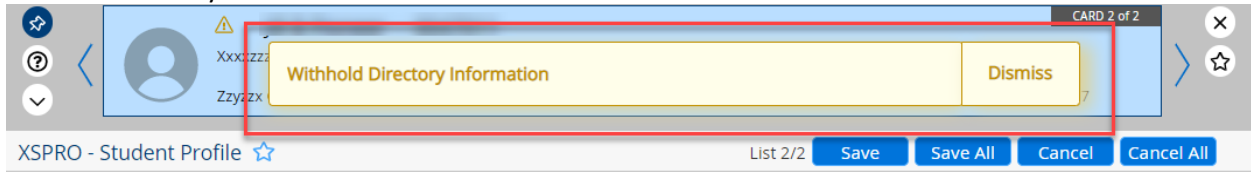
Locator

Add Profile Data

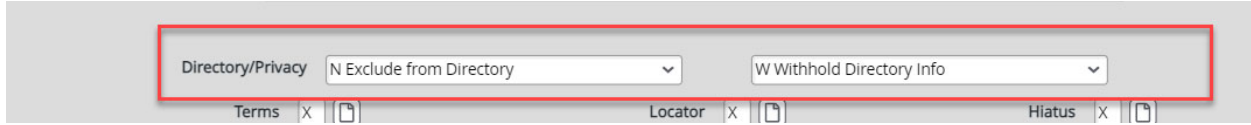
Hiatus

Demographics

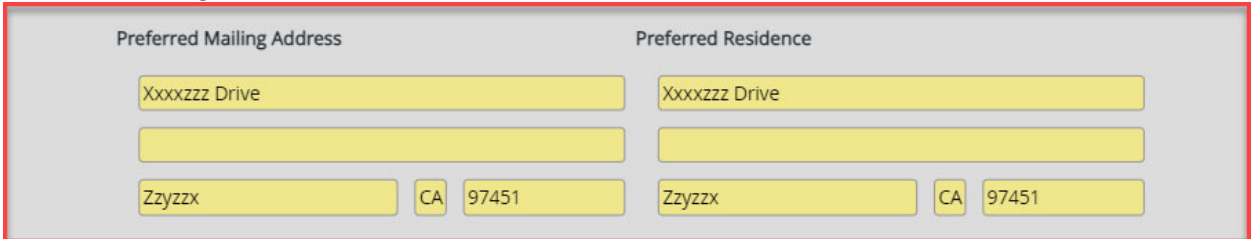
3. Directory information is not releasable.



This is also reflected toward the bottom of the screen



4. Preferred mailing and residence addresses

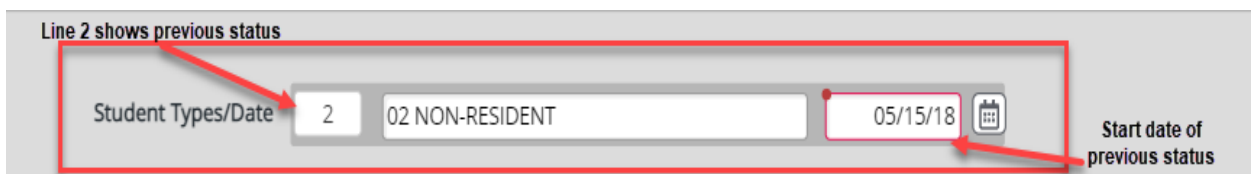
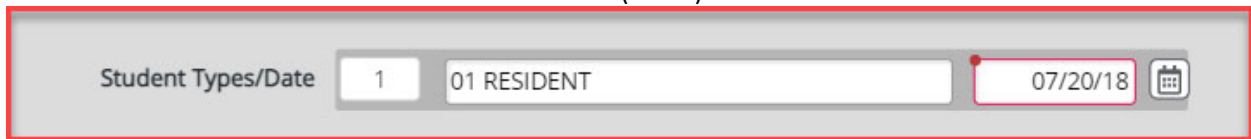


5. Current academic program and academic level, as well as the effective date

Academic Program	Cust Pgm	Acad Level	Status	Status Date	Ant Cmpl Date	Admit Status
1 FMYLNPMSN	No	GM Gr	Changed	01/28/21	05/20/24	

6. Student type for tuition purposes

- Previous student types (if any) and their end/start dates can be viewed by clicking in the date field and using the arrow down key on your keyboard.
- Most commonly used student types.
  - 01 Resident
  - 02 NonResident
  - 00 Permanent Resident – Resident Tuition
  - HB Qualified Resident Tec
  - 07 Non-Res: Tuition Scholarship (Check for start date and end date)
  - 08 Non-Res: Grad Asst. (Check for start date and end date)
  - DN Distance Ed NonRes NFF
  - DOF Distance Out-Of-State (100%)



7. Campus, current advisor, restrictions (select detail button to view PERC screen and all restrictions.)

	Campus		Start Dt	End Dt
Click detail button of Restrictions to go to PERC screen and review all restrictions	Home Location	1 HOU HOUSTON	01/14/19	
	Advisors	1 Mrs. Sarah K. Henderson	07/17/19	04/15/20
	Restrictions	1 AAPA Academic Probation Acad	09/14/20	09/15/20

8. Additional information may be obtained by selecting the detail button of each of the fields

Terms	X		Locator	X		Hiatus	X	
Transcripts	X		Add Profile Data	X		Demographics	X	

- Terms reflects attended terms, academic load, credit hours per term, completed credits, term start and end dates
  - Select desired academic level, if more than one
  - Select detail button by desired term
    - Individual courses will be listed at the bottom of this screen
- Transcripts provides a term by term review of academic study and term and well as cumulative GPA at selected academic level (UG, PB, GM, GU, DD)
  - By selecting the detail button for a term, course information and grades are viewable.
- Locator
  - Provides on-campus schedule and preferred address for an entered date.
- Additional Profile Data
  - Provides additional student data including but not limited to residency status and educational goals.
- Demographics
  - Provides quick access to the following view only screens
    - Biographic Information
    - Person relations
    - Additional Demographics
    - Emergency contact information
    - Name and address entry
    - Institutions attended summary
    - Employment summary
    - Formatted names
    - Foreign person