



## Exempt Purchases

Certain goods or services are considered exempt from the competitive procurement rules, either by statute or if the exemption is in the best interest of the public. Bids/proposals are not required when procuring exempt goods or services; however, the department should attempt to negotiate the best value with the vendor. Exempt purchases include:

Advertising	Artwork (original)	Direct Publications (subscriptions, newspapers, videos, software from manufacturer)
Lecturers/Guest Speakers/Entertainers	Legislative Information Services	Exhibit Spaces
Training Services	Membership Fees & Dues	Registrations Fees and Related Expenses
Catering, Meals, and Food Services (not food for resale)	Purchases from Federal Agencies	Purchases from Local Governments or Quasi-Governmental Agencies
Postal Services	Purchases from other State Agencies, including Public Institutions of Higher Education	Utilities
Conference Expenses (not including promotional items for attendees)	Freight	Hotels & Conference Rooms
Medical Services	Employee Travel (all travel <a href="#">guidelines</a> must be followed)	Student Travel

### **Procurement and Contract Services**