

Contract Category Guide

- Amendment
 - *This category is for changing language in an existing active contract. (For example: date range, cost, or services/deliverables)*
 - **- This category will utilize an OGC Template.**
- Change Order (used for facilities department)
 - *FMC Only*
 - **- this will utilize an OGC Template.**
- Charter Bus
 - *This category is for bus/vehicle transportation services for large groups.*
 - **- This category will utilize an OGC Template.**
- Conference Services Contract
 - *This category is for conference services contracts in which outside suppliers will be renting space out on campus for external events.*
 - **- This category will utilize an OGC Template.**
- Guest Lecturer
 - *This category is for when bringing in an individual who will present a lecture, speech, seminar or workshop on campus in person.*
 - **- This category will utilize an OGC Template.**
- Hotel
 - *This category is when space and/or services will be provided by a hotel. This includes hotel rooms, meeting rooms, and conference space.*
 - **- This category will utilize an OGC Template.**
- IDIQ Professional Services Agreement
 - *FMC Only*
 - **- This category will utilize an OGC Template.**
- Master A202 - Standard Form Agreement
 - *FMC Only*
 - **- This category will utilize an OGC Template.**
- Media Artist
 - *This category is to be used for illustrators, writers, photographers and other artists.*
 - **- This category will utilize an OGC Template.**
- MSA (Master Services Agreement)
 - *This is for when procuring services from an independent contractor when it is prudent to detail the services to be performed*
 - **- This category will utilize an OGC Template.**
- Performer
 - *This category is for when a performance will be performed by an individual or group. Examples: actors, dancers, DJ's, entertainers, musicians).*
 - **- This category will utilize an OGC Template.**
- Professional Services Agreement
 - *FMC Only - Architects and Engineers.*
 - **- This category will utilize an OGC Template.**

- Psychiatry (CAPS)
 - *Use this category for psychiatric contractor services.*
 - **- This category will utilize an OGC Template.**
- Software/Cloud Services
 - *Use this category for all software, cloud services, SAAS, mobile applications, web applications, licensing, etc.*
 - *We do not have a template for this category. Vendor forms must be used.*
- Supplier Contract (NON-IT Services)
 - *Use this category for all services or goods where the vendor's agreement/contract will be used that is not IT Services (software/cloud services)*
- Virtual Guest Lecturer
 - *This category is for when an individual will present online (zoom, teams, stream, etc.).*
 - **- This category will utilize an OGC Template.**