

**Constitution for Phi Kappa Phi Student Scholars**  
**Texas Woman's University (TWU)**  
**V3 April 2017**

**Article I. Name.**

*Section 1.* The name of the organization is Phi Kappa Phi Student Scholars.

*Section 2.* The Phi Kappa Phi Student Scholars is an extension of the Texas Woman's University chapter of The Honor Society of Phi Kappa Phi, which has been recognizing the scholastic achievements of students at Texas Woman's University since 1981.

**Article II. Statement of Purpose**

Phi Kappa Phi Student Scholars seeks to recognize the academic excellence of its outstanding student citizens and foster the love of learning among the TWU community in general.

**Article II. Mission.**

*Section 1.* The mission of Phi Kappa Phi Student Scholars is to promote and celebrate the love of learning. This mission is rooted in both educational and service pursuits. Phi Kappa Phi Student Scholars strives to:

- confer distinction for high achievement in undergraduate, graduate, and professional studies
- provide academic, service, and cultural opportunities on the Texas Woman's University Campus
- foster all aspects of the love of learning
- promote exemplary character and good fellowship among its members
- exhibit high standards of academic excellence
- serve society by fostering community service

**Article III. Executive Board.**

*Section 1.* The Executive Board shall be comprised of the President, Vice President, Treasurer, Secretary, Marketing Director, Dallas Representative, Houston Representative, and Online Representative. To serve on the Executive Board, students must be members of the Honor Society of Phi Kappa Phi and in good academic and disciplinary standing at Texas Woman's University. Executive Board members shall serve terms for one year and may serve additional terms upon reelection. Executive board members also serve as Student Vice Presidents for the TWU chapter of Phi Kappa Phi.

*Section 2.* Executive Board duties shall be as follows:

- President
  - Student Organizations Council delegate
  - Maintains contact with the Faculty/Staff Adviser
  - Convenes and presides over meetings
  - Communicates with Center for Student Development
  - Performs tasks that contribute to the success of the organization, to include organizing meetings and events, leading organization efforts, and the like.

- Vice President
  - Performs the role of president when the president cannot do so
  - Serves as delegate to the Student Organizations Council, as needed
  - Manages the points system for graduation recognition items discounts
- Treasurer
  - Collects dues and other funds collected by the organization
  - Manages and monitors the organization's budget
  - Completes an annual financial report for the organization
  - Makes purchases for the organization
  - Assists with projects as needed
- Secretary
  - Takes minutes at every meeting
  - Maintains the organization's history for that academic year
  - Maintains communication between the president and organization members
  - Assists with projects as needed
- Marketing Director
  - Maintains the organization's social media pages
  - Suggests updates for organization's web page
- Dallas Representative
  - Organizes events, service activities, and member involvement on the Dallas campus
- Houston Representative
  - Organizes events, service activities, and member involvement on the Houston campus
- Online Representative
  - Organizes events, service activities, and member involvement for 100% DE students

*Section 3.* The Faculty Advisers shall be faculty members or staff at the sponsoring institution who also serve as officers on the board of the TWU chapter of Phi Kappa Phi.

#### **Article IV. Membership Requirements.**

*Section 1. Chapter Membership.* Student members of the TWU chapter of Phi Kappa Phi may join the organization.

*Section 2. Associate Level Membership.* Students who have been recognized by the TWU chapter of Phi Kappa Phi as having met the academic standards for membership but who have not yet met the full requirements for invitation to the Society.

#### **Article V. Officer Elections.**

*Section 1.* Elections will take place in April of each year.

*Section 2.* The executive board of PKP Student Scholars will also serve as student vice presidents on the executive committee of the TWU chapter of the Honor Society of Phi Kappa Phi.

**Article VI. Initiation Ceremonies.**

*Section 1.* Initiation ceremonies are held the first Monday in April in Denton to initiate new Active Members in Denton, Dallas, and Houston. Executive board members participate in the ceremony as volunteers.

**Article VII. Meetings.**

*Section 1.* Meetings will be held at least once per semester and will be called by the President.

**Article VIII. Member Benefits.**

*Section 1.* Chapter Members may earn points toward a discount on Phi Kappa Phi graduation recognition items sold by the TWU chapter.

**Article IX. Amendments**

*Section 1.* This constitution will be reviewed annually by the officers.

*Section 2.* Amendments may be suggested by any member of the organization. A vote will be called and the constitution may be amended with a two-third vote of organization members.

*Section 3.* This constitution follows the constitution of the Honor Society of Phi Kappa Phi. For any articles not explicitly present in this document, refer to the constitution of the Society.

Date Ratified September 2, 2015

V2 Date Approved 4/19/16

V3 Date Approved 4/18/17

By-Laws of the organization will be established at a later date.