

MINUTES OF THE UNIVERSITY CURRICULUM COMMITTEE

DATE OF MEETING: October 26, 2018

The October 26, 2018 meeting of the University Curriculum Committee was called to order at 2:05 pm in ACT 301 by Dr. Jennifer Martin.

ATTENDANCE:

- **Committee/Ex-officio Members:** Ashley Bender, William Benner, Cory Church, Amanda Hurlbut, Pushkala Raman, Roger Shipley, Anne Simpson, Ann St. Germain, Amy Teague, Sharon Van Sell, Asha Vas, Danielle Woolery, Madeline DeHart, Tanya Faglie, Suzanne Scheller, Tiffany Caro-Sanchez, Jennifer Martin, Terry Senne and Sarah Kate for Bobby Lothringer

WELCOME AND INTRODUCTION:

- Dr. Martin welcomed the committee.
- Committee members introduced themselves.

LIAISON ASSIGNMENTS:

- Dr. Martin reviewed the liaison assignments.

ELECTION OF COMMITTEE CHAIR AND VICE CHAIR:

- **Election of the Chair of the Curriculum Committee**
Cory Church self-nominates. No further nominations thus closed. Cory elected by acclamation.
 - **Election of the Vice Chair of the Curriculum Committee**
Rebecca Fredrickson was nominated by Amanda Hurlbut. No further nominations thus closed. Rebecca elected by acclamation.
- Motion to close nominations made by Ashley Bender, seconded by Pushkala Raman.

MINUTES APPROVED:

- Ashley Bender motioned to approve the minutes of the February 2, 2018 meeting with conditions. Pushkala Raman seconded the motion. The motion carried unanimously.

REPORT FROM DR. MARTIN:

- Curriculum Committee members are appointed by the Faculty Senate.
- Expectations of the committee were discussed.
- Committee members approve additions and modifications but not deletions.
- Committee looks at individual courses, content and student learning objectives.
- A strong rationale needs to be present when proposing a new course.
- Dr. Martin reviewed the Curriculum Committee Handbook with members.
- Dr. Martin reviewed the Curriculum Committee Timeline with members.
- Voting members are those that were appointed by the Faculty and Senate and student representatives.

ADJOURNMENT:

- The meeting adjourned at 2:52pm.