HOUSING & DINING PRESENTS:
MOVE-IN GUIDE

housing@twu.edu
940-898-3676
@TWUHousing
@twuhousing

SPRING 2022
Essential Information

Opening / Closing Dates

- Spring Move-In for New Students, Residence Halls reopen at noon: Jan. 16
- MLK Holiday: Jan. 17
- First Day of Classes: Jan. 18
- Spring Break: Mar. 14-18
- Residence Halls Close: May 10-11

Make sure that you have read your housing contract and are aware of all the terms and conditions. The housing contract can be found online at www.twu.edu/housing/ under the “Resources” tab. To request a cancellation of your contract, please read Section 11 of the housing contract to review the cancellation policy.

When You Arrive

Remember to have your TWU ID and/or Driver’s License when you arrive to move in. Upon arrival at your residence hall, you will be directed to visit the Housing Portal to complete the online check-in process. You must present your ID when you enter your building to pick up your room key upon completing the online check-in. We ask that guests and family members remain outside during this time to avoid crowding.

Your Contract

- Parliament Village
  - 703 Administration Drive
  - Denton, Tx 76204
  - (940) 898-3655

- Guinn Hall
  - 420 E. University Drive
  - Denton, Tx 76204
  - (940) 898-3636

- Stark Hall
  - 1719 Bell Avenue
  - Denton, Tx 76204
  - (940) 898-3694

- Lowry Woods Community
  - 1600 Oakland Avenue
  - Denton, Tx 76204
  - (940) 898-3785

Residence Hall Contact Info

U.S. Post Office Boxes are available to rent in Brackenridge Hall at the Denton campus. Students may also rent a mailbox on a 6-12 month basis at the post office located at 101 E. McKinney St., Denton, TX, (940) 387-9555. Mail is not delivered to individual residential communities. Please contact the local post office for more information. Students may receive packages via UPS or FedEx directly to their residential community.
Your Community

Your Roommate

We encourage you to call or email your new roommate. Getting in touch will give you a chance to get to know each other. Once you move into your residence hall or apartment, you will complete a roommate agreement with your roommate. Below are a few tips to help you along the way:

- **Start the conversation ASAP** - Schedule a get-to-know-you discussion and begin to establish boundaries. Even if you selected your own roommate and already know them well, this is a necessary step.
- **Discuss and agree on your expectations** - Does your roommate know you hit the snooze button a lot before you wake up? That you’re a neat-freak? That you need some time to yourself before talking to anyone after you wake up? Communicating what you need is one of the best ways to eliminate problems before they become problems.
- **Discuss your lifestyle and preferred study styles** - If your roommate’s habits, personality or schedule are very different from yours, it can be hard to adjust to living together.
- **Discuss how comfortable you are with guests/visitors.**
- **Discuss who will bring what for the room.**

If you behave politely to your roommate, they are likely to follow your lead. When roommates have conflicts, we first suggest they talk about the cause of the issue. When roommates are unable to resolve a conflict on their own, a Resident Assistant (RA) is called upon to help. In mediation, an objective person, usually the RA, acts as an intermediary to ensure that strong feelings do not hinder the process and that both sides are represented fairly.

First Floor Meeting

First floor meetings will be held at 7 PM on Monday, January 17.

Housing Staff

**Residence Director**: A full-time professional who lives on site and is responsible for the overall management of the residential operations and providing leadership for staff and students in the residential area. Your RD can provide you with individual counseling, support with roommate conflicts and conduct issues, and referrals to other university services.

**Resident Assistant**: A student staff member who lives in the residential community to serve as the primary resource to the residents for information and assistance. Your RA will help you throughout the year by planning community events, addressing roommate conflicts and answering any general questions you may have.

**Academic Support Assistant**: An undergraduate student who has been selected to serve as an academic liaisons for residential students. The ASA can assist you with developing academic goals, providing referrals to offices on campus and developing successful ways to manage your course load.
Housing Amenities

What’s In My Room?

Parliament Village, Guinn Hall and Stark Hall: Rooms are furnished with a twin XL bed, desk, chair, dresser and cabinet for each resident. Each unit also includes a microfridge, WiFi and air conditioning.

Lowry Woods Community: Rooms are furnished with a full size bed, dresser, desk and chair for each bedroom. Each apartment also includes WiFi, air conditioning, a sofa or love seat, side tables, chairs, stove, dishwasher, microwave and full-size refrigerator.

Maintenance

To submit a work order, visit http://www.twu.edu/fmc/. Click on the dropdown menu for “Most Requested Services” and select “Work Orders.” Read the COVID-19 Safety Guidelines for Work Orders and click “continue.” Select “Work Request” from the menu on the left side of the page. Complete the “Work Request Form” by filling in all required fields and selecting “Denton Campus” for Facility and Repair Center, then click “Submit.”

Computer Labs

No computer? No problem! Each residence hall has a designated computer lab.

Laundry

Washers and dryers are available free of charge in all residential facilities.

Residence Life Handbook

The Residence Life Handbook is designed as an introduction and guide for all residential students at Texas Woman’s University, and is considered an extension of your Housing Contract. If you have questions, concerns or suggestions regarding policies, activities and/or services provided by Housing & Dining, please contact any member of our staff or stop by the Housing Office at Mary’s Hall in Parliament Village. For a complete copy of the Residence Life Handbook, visit www.twu.edu/housing/ and look under the “ Resources” tab.

Tech Support

TWU’s Tech Support team will help you with your computer needs, from basic navigation to virus and malware removal.
Safety & Security

Safety Tips

• Lock your doors at all times. Double check the door to ensure it is locked.
• Always use your peephole before opening your door to visitors, even when you are expecting someone.
• Never prop open any exterior doors.
• Use lockable furniture for important items such as computers, tablets and personal documents.
• Do not leave personal items such as phones, purses or bags alone in public areas, even for a short time.
• Never share your ID with another person. Report lost IDs and keys immediately.
• Avoid letting people you do not know piggy back behind you as you enter your residence hall.
• Avoid walking alone at night. Contact DPS for an escort.
• Text a friend to let them know when you are leaving a location and when to expect you to arrive.
• Educate yourself on the location of emergency call boxes around campus.

Safe Program

Safes are available free of charge to students living in the residence halls during the 2021-2022 academic year. TWU safes offer durable protection to keep your treasured items secured at all times. The safes are perfect for electronics, spare cash, important documents and anything else that needs to be stored securely. If you are interested in requesting a safe, please email housing@twu.edu to submit a request.

Insurance

While every effort is made to provide a secure environment, the University does not assume responsibility at any time for personal property and is not liable for the loss or damage of any article or personal property anywhere on the premises. We highly encourage our residents to carry appropriate insurance to cover personal property brought to campus. This may be done as a rider to an existing insurance policy or by purchasing separate insurance.

NSSI Student Insurance has created a web page for Texas Woman’s University students at:
www.nssi.com/portal/texaswomansuniversity/
Campus Activities

Maroon Madness

Kick off the spring semester at Texas Woman’s University by taking part in Maroon Madness events, happening Monday, January 17 through Friday, January 21. For a full schedule of Maroon Madness events, visit bit.ly/twumaroonmadness.

Housing & Dining Events

Keep up with Housing & Dining events by staying engaged with your residential community, following @TWUHousing on Instagram and Twitter, and by following the university event calendar at www.twu.edu/calendar.

COVID-19 Vaccination Clinic

Student Health Services has partnered with the Texas Department of State Health Services to provide free COVID-19 vaccines for students from 1 PM to 5 PM on Wednesday, January 12 in the Guinn - Stark Commons. Appointments are not required. Participants will be served on a walk-up basis. Students can receive COVID testing at Student Health Services in Jones Hall by appointment.
With a new academic year around the corner, Pioneer Kitchen is excited to serve you and be your number one stop for breakfast, lunch, and dinner. Follow us on social media to stay in the loop with what’s happening at Pioneer Kitchen. We have lots of events and giveaways in store and you don’t want to miss out.

**Instagram:** @pioneerkitchen  
**Twitter:** @pioneerkitchen  
**Facebook:** @pioneerkitchenTWU

---

**Dining**

**Pioneer Kitchen**

Did you know that you can also have food delivered to your on-campus residence? Avoid the lines next semester using our “GET Mobile” app. You can order meals from some of your favorite dining spots on campus and pay using your meal plan or your debit/credit card. Choose a time that works best for you and have it delivered for a small fee or you can even pick up.

**GET Mobile App**

At Pioneer Kitchen, we love to cater! Pre-order cakes, premium dinners, or even custom cookies on **twu.catertrax.com** to celebrate a birthday or any special occasion with us.

---

**FED App**

Be sure to download the “FED - Fresh, Easy. Delicious” app to enjoy Ready-To-Cook, Take-Home meals in the comfort of your apartment. FED meal kits are perfectly designed for you to make chef-inspired flavorful dishes using simple ingredients and clear instructions provided by us.

---

**Catering**

At Pioneer Kitchen, we love to cater! Pre-order cakes, premium dinners, or even custom cookies on **twu.catertrax.com** to celebrate a birthday or any special occasion with us.

---

**Work for Pioneer Kitchen**

If you’re interested in working on campus, we’re hiring! With part-time and full-time positions available, we provide the best on-campus job opportunities. Job perks include a free meal for every shift, same-day pay, sign-on bonus pay, and flexible scheduling to accommodate your time for classes & studying.

---

**Meal Plans**

Have you signed up for a meal plan yet? Meal plans include Dining Hall meal swipes and Dining Dollars, which can be spent at any of the restaurants on campus, or even at The Market. Being on a meal plan provides you with so many benefits. You get to eat at any location conveniently located on campus, which saves you time in between classes. You also get access to exclusive meal deals and you save on taxes with each purchase. Here are the residential meal plans available for those living on campus:

- **Pioneer Plus 7-Day:** 250 dining dollars and unlimited access to the Dining Hall, 7 days a week ............................ $2,350
- **10-Meal Plan:** 250 dining dollars and 10 Dining Hall meals per week.................................................. $1,800
- **15-Meal Plan:** 250 dining dollars and 15 Dining Hall meals per week.................................................. $2,025
- **Block 100 Meal Plan:** 800 dining dollars and 100 meals per semester.................................................. $2,000

You can visit the **Housing Portal** to sign up for whichever meal plan suits your preference and, most importantly, your appetite.
Meal Memberships

So Many Benefits!

- Access to exclusive meal deals
- Use your DCB to order ahead and skip the lines via the GET app
- Save on taxes with each purchase
- Save that parking space

Residential Plans per semester

- Block Meal Meal Plan - $2000
  800 Dining Dollars
  100 Dining Hall meals per semester

- Pioneer Plus-7 Day Meal Plan- $2350
  250 Dining Dollars
  Unlimited Dining Hall access, 7 days a week

- 10-Meal Plan - $1,800
  250 Dining Dollars
  10 Dining Hall meals per week. Meal reset on Sundays.

- 15-Meal Plan - $2,025
  250 Dining Dollars
  15 Dining Hall meals per week. Meal reset on Sundays.

Residential meal plans are required for students living on campus in Stark, Guinn and Parliament Village.

Commuter Plans per semester

- Community 40 Meal Plan - $380
  150 Dining Dollars
  40 Dining Hall meals per semester

- Community 500 Dining Dollar Plan - $300
  315 Dining Dollars

- Community 500 Dining Dollar Plan - $500
  525 Dining Dollars

Where to Spend Your Dining Dollars

Note: Dining Dollars are like debit for dining. Use them at any dining location on campus. They roll over until the end of the academic year.
### What to Bring / What to Leave

#### Bring it!

- Face coverings/masks
- Personal hygiene items
- First aid kit/thermometer
- Travel container for your toothbrush
- Hand sanitizer
- Disinfectant wipes
- Toilet paper (except for residents of Parliament Village)
- Towels (bath & washcloths)
- Shower curtain (for residents of Guinn and Stark Halls)
- Television
- Laptop/calculator/printer
- Broom/dust mop
- Cleaning products/detergent/fabric softener
- Laundry bag or basket/lingerie bag
- Hangers for clothing
- Plastic bowls/mugs/napkins/paper towels/silverware
- Comforter/mattress pad/blanket/pillow(s)/pillowcases
- Small personal fan
- Coffee maker
- School supplies
- Clock radio
- Flashlight
- Umbrella
- Surge protector

**Lowry Woods residents may also bring:**

- Cooking utensils*
- Toaster*
- Electric skillet*
- Countertop grill*

#### Leave it!

- Landline phones
- Wireless routers
- Concrete blocks or bricks
- Bed risers
- Candles/plug-ins
- Incense/wax warmers
- Pets (exception – fish)
- Halogen lamps
- Space heaters
- Multi plug converter/extension cords
- Large refrigerators
- Cooking appliances*
- Toaster*
- Electric skillet*
- George Foreman type grills*
- Any appliance with exposed heating elements
- Extension cords

Items denoted with an asterix (*) are allowed in Lowry Woods Community.

A complete list of prohibited items can be found in the Residence Life Handbook. The handbook is available to download at: [www.twu.edu/housing/resources/residence-life-handbook/](http://www.twu.edu/housing/resources/residence-life-handbook/)
**Where do I go on move-in day?**
Go directly to the building/residence hall to which you were assigned. Residence hall staff will be at your building to welcome you when you arrive.

**Can I bring my bicycle?**
Yes. If students bring a bicycle to campus, it must be registered with the TWU Department of Public Safety. This is a free service, and the student will be given a sticker to affix to the bicycle once registered. Visit [www.twu.edu/parking/bicycle-registration/](http://www.twu.edu/parking/bicycle-registration/) to learn more and to access the registration form.

**As a parent/relative/friend who assisted with moving in, can I spend the night in my student’s residence hall?**
We ask that any guests of the student on move-in day make other arrangements after the move. A list of area hotels has been provided for your convenience at [www.twu.edu/orientation/parent-and-family-orientation/preferred-hotels/](http://www.twu.edu/orientation/parent-and-family-orientation/preferred-hotels/).

**May I move in early or late?**
Incoming residential students may request an early arrival. A reason for requiring an early arrival is required upon submission (including taking part in a TWU-sponsored program or activity). Requests will take 2-3 days to process and are reviewed on an individual basis. If approved, a fee may be assessed. Requests can be made by logging into your housing portal and selecting “Applications and Request Forms,” then “Early Arrival Application Spring 2022.” Please notify Housing & Dining if you will be arriving later than 48 hours after your move-in date and time.

**Can I bring my pet?**
It is prohibited to bring dogs, cats or other pets (except fish, see the Residence Life Handbook for more information) inside any university-controlled buildings with the exception of approved service and/or emotional support animals. All emotional support animals must be approved by the Disability Services for Students Office.

**How do I pay my housing bill?**
Payments for housing or dining balances can be made in person at the Bursar’s Office on the Denton campus or online through the TWU Online Payment System. All prior term balances must be paid in full in order to register for a future term.

**How do I move my belongings?**
Students arriving for the spring semester are responsible for moving their belongings into their on-campus housing. Carts will be provided for your convenience.

**How do I get a parking permit?**
A parking permit can be purchased online or in person from the TWU Department of Public Safety. Complete parking rules and regulations, as well as the online ordering form, can be found at [www.twu.edu/parking/](http://www.twu.edu/parking/).

If you have any additional questions, please contact the Office of Housing & Dining at housing@twu.edu or by calling 940.898.3676.