

MINUTES OF THE GRADUATE COUNCIL

DATE OF MEETING: NOVEMBER 20, 2013

The November 20, 2013 meeting of the Graduate Council was called to order at 1:22 p.m. in SH 308 by Dr. Katie Rose, Chair of the Graduate Council.

ATTENDANCE:

- Members: Mary Anderson, Rosemary Candelario (substitute for Jordan Fuchs), Josephine Chan, Karen Dunlap, Sarah Fanning, Mary Sue Green, Jessica Gullion, Holly Hansen-Thomas, DiAnna Hynds, Ruth Johnson (ex-officio), Mark Kessler, Larry LeFlore (ex-officio), Peggy Mancuso, Denise Maricle (substitute for Linda Rubin), Marilyn Massey-Stokes, Katy Mitchell, David Nichols, Maria Peterson, Gail Poskey, John Radcliffe, Katie Rose, Ann Staton, Mary Thompson, Brigitte Vittrup, Pat Watson (substitute for Nancy Anderson), Genevieve West, Anne Young
- Guests: Valentine Belfiglio

MINUTES APPROVED:

- The minutes of the October 16, 2013 meeting were approved as disseminated.

ANNOUNCEMENTS

- Dr. Katie Rose and the Graduate Council congratulated Dr. LeFlore on his appointment as Dean of the Graduate School.
- Dr. LeFlore reported the following:
 - Fall 2013 Commencement is scheduled for December 13th and 14th. There will be five ceremonies (three on Friday and two on Saturday) where 66 doctoral degrees and 1,188 master's degrees will be awarded. (See Attachment 4 for more details.)
 - Spring new application numbers as of Monday, November 18, 2013 compared to the same time last year show the following differences: *Total applicants*, 0%; *Total accepted* -11%; *Master's*, +2%; *Doctoral*, -5%.
 - A pilot Thesis/Dissertation Boot Camp is scheduled for December 16-20, 2013. We have a large number of "ABD" students, but we haven't yet identified the type of student to target for the event.
 - This event is a partnership between the Graduate School, Pioneer Center for Student Excellence, Write Site, and Graduate Student Council.
 - Eight to 10 students will be selected to participate in the pilot event, and the intent is to provide this service multiple times during the academic year
 - Plans for the Graduate Program Showcase on March 1, 2014 are ongoing, and you will receive more information in the near future.
 - Dr. LeFlore will be working to develop a TWU Graduate School brand.

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SUMMARY REPORTS FROM STANDING COMMITTEE CHAIRS:

Research Committee – Dr. Brigitte Vittrup, Chair

- Dr. Vittrup put forth proposed changes to the requirements for the Graduate Council Award for Exceptional, Original Research. (See Attachment 2.)
 - Last year, there were several applications that didn't meet the requirement for two juried presentations or publications. The committee wants to clarify that TWU events do not qualify. Students may still include TWU events in their application in addition to the two juried presentations or publications.
 - Dr. Staton suggested adding “performance” (i.e. “published, presented, or performed”) and changing the award categories from quantitative and qualitative to research and creative to be more inclusive of arts and humanities fields.
 - Dr. Hynds stated that a national presentation isn't comparable to a publication in certain fields. Per Dr. Vittrup, the committee takes into consideration that in some fields a regional presentation is just as good as a national conference. Also, the rubrics are holistic and not a point system.
 - Dr. Vittrup will present the suggested changes to the Research Committee.

Membership Committee – Dr. Marilyn Massey-Stokes, Chair

- Dr. Massey-Stokes thanked the committee members. They reviewed 22 applications.
- The committee recommended approval of the following individuals for graduate faculty membership:
 - Valentine Belfiglio, History & Government, Full
 - Victor Ben-Ezra, Kinesiology, Full
 - O. Jayne Bowman, Occupational Therapy, Full
 - Melinda Cowart, Teacher Education, Full
 - Harriett Davidson, Occupational Therapy, Full
 - Joan Edwards, Nursing, Associate
 - Brandi Falley, Mathematics & Computer Science, Associate
 - Ron French, Kinesiology, Full
 - Mary Catherine Gabro, Teacher Education, Associate
 - Susan kae Grant, Visual Arts, Full
 - Diane C. Gregory, Visual Arts, Full
 - Lybeth Hodges, History & Government, Associate
 - Daniel Krutka, Teacher Education, Associate
 - Denise Maricle, Psychology & Philosophy, Full
 - Charlotte (Barney) Sanborn, Kinesiology, Full

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- Lisa Silliman-French, Kinesiology, Full
- Lene Symes, Nursing, Full
- Deborah Tapler, Nursing, Full
- Paul Travis, History & Government, Full
- Laura Trujillo-Jenks, Teacher Education, Full
- Cynthia Warren, Nutrition & Food Sciences, Full
- Sarah Woods, Family Sciences, Full

Dr. Rose moved that the Council approve the recommendations, and the motion was approved unanimously.

NEW BUSINESS:

- Dr. Belfiglio inquired, on behalf of the History and Government faculty, about the Responsible Conduct of Research (RCR) training requirement for the chair of student thesis/dissertation committees.
 - Why does an RCR certification need to be submitted with every student prospectus?
 - Dr. Ruth Johnson indicated that the Graduate School does not maintain a file of all RCR completion certificates. Also, the faculty RCR certification needs to be in each student's file along with their prospectus. She suggested that the department could keep a file of their faculty's RCR completion certificates.
 - Why does the RCR have to be taken every year?
 - The RCR training is good for 5 years; IRB is good for 3 years.
 - Any questions about the RCR training should be directed to Dr. LeFlore.

ADJOURNMENT:

- The meeting adjourned at 2:18 p.m.