

## Request for In-State Tuition for Graduate Assistants

Please note: This form MUST be completed and submitted to the Graduate School by 12:00 pm (Noon) on the Census Date, which is the twelfth class day of the fall and spring semesters and the fourth class day of the long summer term.

**Forms received after that deadline will not be processed and tuition will not be adjusted.**

Student ID \_\_\_\_\_

Student Name \_\_\_\_\_

Degree/Major \_\_\_\_\_

Employing Department/Program \_\_\_\_\_

Department/Program Account Number \_\_\_\_\_

This student employed at least half-time (.50) (20 hours per week or six work units).

This student is enrolled in at least five semester credit hours.

The student is teaching or conducting research in their field.

This student is an international student.

For which semester is the student eligible for reduced tuition? Select only one - this form must be submitted each enrollment period.

Year \_\_\_\_\_ Fall (September 1<sup>st</sup> through January 15<sup>th</sup>)

Year \_\_\_\_\_ Spring (January 16<sup>th</sup> through May 31<sup>st</sup>)

Year \_\_\_\_\_ Summer (June 1<sup>st</sup> through August 31<sup>st</sup>)

I certify that the above information is correct and that this student is eligible for in-state tuition rates.

Chair/Director/Associate Dean \_\_\_\_\_ Date \_\_\_\_\_

Graduate School \_\_\_\_\_ Date \_\_\_\_\_

After approval by the Component Leader and the Graduate School, this form will be forwarded to the Registrar's Office for tuition adjustment.

In accordance with Leg. HB 1922, an individual is entitled to: request to be informed about the information collected about them; receive and review their information; and correct any incorrect information.

This form was last revised in January 2024