

Minutes of the Graduate Council

Date of Meeting: April 18, 2018

The March 21, 2018 meeting of the Graduate Council was called to order at 1:00 p.m. in SH 308 by Dr. Claudia Haag, Chair of the Graduate Council.

Attendance:

- **Members:** Husny Amerih, Kevin Becker, Sneha Bharadwaj, Brigitte Vittrup for Melissa Brown, Heather Gerling, Nerissa Gillum, Heather Gerling, Ellina Grigorieva, Parker Hevron, DiAnna Hynds, Ruth Johnson (ex-officio), Dundee Lackey, Hyuk-Jin Lee, David Nichols, Kimberly Parker, Susan Sheriff, Sukhbir Kaur Narinder Singh, Lene Symes, Laura Trujillo-Jenks, Kai-Li Tsai, Shih-Chiao Tseng
- **Guests:** Brian Fehler, Associate Professor English Speech & Foreign Language; Jorge Figueroa, Visiting Associate Professor Teacher Education; Korie Hawkins, Assistant Director of Graduate Admissions; Mark Hamner, Vice Provost Institutional Research & Sponsored Programs; Alfred Guy Litton, Executive Director Honors Programs; Terry Senne, Director of Academic Assessment

MINUTES APPROVED:

- The meeting minutes for March 21, 2018 were approved.

ANNOUNCEMENTS:

- **Dr. Carolyn Kapinus reported the following:**
 - Federation of North Texas Area Universities Graduate Student Research Symposium was held on March 23, 2018 and was very successful. TWU students won top honors in both categories, humanities and STEM.
 - The 2018 Student Creative Arts and Research Symposium is underway. The planning committee is appreciative of the work the research committee has done with the award selection.
 - The graduate student lounge is expected to be completed by this June. The lounge will be on the 3rd floor of the library.
 - Overall completed applications for summer 2018 are up 1% (5 apps), accepted applications are up 29% (23 accepts, and preregistered students are up 22% (3).
 - Overall completed applications for fall 2018 are up 13% (253 apps), accepted students are up 2% (16 accepts), and pre-registered students are up 50% (50 students).
 - Dr. Kapinus is working with Dr. Langston on a new application system that would allow documents to be uploaded and would have a communication system to contact prospects.
 - New certificates and master's degrees deadline for fall 2019 is Monday December 17, 2018 and the revised programs deadline is Friday February 21, 2019.
- **Dr. Ruth Johnson reported the following:**
 - Reminder: PTF's for graduate assistants must be submitted one semester at a time.
 - Continuing student report in SQL is available for departments to see who is enrolled for summer and fall 2018, Dr. Johnson will send a link out to access the report.

SUMMARY REPORTS FROM 2017-2018 STANDING COMMITTEE MEMBERS:

- **Executive Committee- Dr. Claudia Haag, Chair**
 - No report
- **Academic Programs Committee - Dr. Husny Amerih, Chair**
- **Research Committee – Dr. DiAnna Hynds, Chair**
 - No report
- **Academic Standards Committee - Dr. Kimberly Parker, Chair**
 - No report
- **Membership Committee - Dr. Sneha Bharadwaj**
 - Nine applications were submitted to the committee, one individual was asked to revise and resubmit their application.

<u>First Name</u>	<u>Last Name</u>	<u>Component</u>	<u>Recommendation</u>
Paula	Clutter	Nursing	Full
William	Benner	Spanish (ESFL)	Associate
Connie	Briggs	Reading	Full
Rita	DelloStritto	Nursing	Full
Rae	Langford	Nursing	Full
Leslie	Nelson	Nursing	Associate
Ainslie	Nibert	Nursing	Full
Linda	Rubin	Psychology	Full
Robin	Toms	Nursing	Full

NEW BUSINESS:

- Presentation by Dr. Mark Hamner of THECB benchmark data. The 60x30 plan is the state of Texas strategic plan. The 60x30 plan website includes institutional data for all public institutions in Texas and you can compare your program to other universities. TWU's strategic plan is being aligned with the state of Texas. The website allows programs to see how they compare to other universities and where else prospective students are attending.
- Dr. Guy Litton discussed recruiting honors students into TWU graduate programs. In the last 5 years, students who want to pursue a graduate degree are not applying to our graduate programs at TWU. Other universities are being more aggressive in recruiting honors students and providing them the necessary funding. Assured admittance would be a good way to get undergraduates into our master's programs and bring the 4th year of scholarship money into our graduate school. A reception for departments to meet with honors students would help them connect and learn about our programs.

OLD BUSINESS:

- Doctoral Program terms; All requirements toward a doctoral degree, aside from a completed master's degree, must be completed within a period of eight consecutive calendar years from the date the student's doctoral semester credit hour is first earned. The policy will be in effect for fall 2018, a vote was done and the motion for the policy passed.
- Marketable Skills- Discussed
- Graduate Program Review- Internal Reviewers- The academic unit offering the degree program may choose to include an optional three-member internal review committee in the program review process. A discussion was held but a vote could not be completed due to lack of quorum. Electronic voting took place and the motion for the policy change passed.

ADJOURNMENT: 2:38 pm