

**Minutes of the Graduate Council**  
**Date of Meeting: October 21, 2020**

The October 21, 2020 meeting of the Graduate Council was called to order at 1:16 p.m. via Zoom by Dr. Gretchen Busl, Chair of the Graduate Council.

**Attendance:**

- **Members:** Erika Armstrong, Kevin Becker, Sneha Bharadwaj, Wayne Brewer, Lee Brown, Gretchen Busl, Paula Clutter, Rita DelloStritto, Jordan Fuchs, Hui-Ting Goh, Ruth Johnson (ex-officio), Rebecca Keele, Randa Keeley, Dundee Lackey, Hyuk-Jin Lee, Sandhya Manjunath, Barbara McAlister, Mindy Menn, Sandra Murdock, Joel Muro, Mindy Patterson, Pushkala Raman, Claire Sahlin (ex-officio), Suzanne Sellers, Theresa Smith, Sharla Snider, Annette Torres-Elias, Laura Trujillo-Jenks, Wesley Tucker, Ann Wheeler, Alisa Woods, Philip Yang, Margaret Young
  
- **Guests:** Shaunte Alvarez-Minor, Brandon Bush, Holly Hansen-Thomas, Korie Hawkins, Shelley Hawkins, Carolyn Kapinus, Stephanie Krauth, Jenna Lee, Lynda Murphy, Symone Osieko, Noralyn Pickens, Christopher Ray, Sully Saucedo, Gray Scott, Terry Senne

**MINUTES APPROVED:**

- The meeting minutes for September 16, 2020 were approved.

**ANNOUNCEMENTS:**

**Report from Dr. Claire Sahlin:**

- Dr. Sahlin introduced new Admissions Assistant Director Shaunte Alvarez-Minor and announced the availability of graduate recruitment funds. Academic program administrators may contact Dr. Sahlin to make proposals for funds to use to promote their programs to prospective students.
- Dr. Sahlin announced that departments and programs may send information for the monthly Graduate School newsletter to Scott Wright.
- Dr. Sahlin announced the following upcoming events:
  - Teaching and Learning Technology will host a webinar for Graduate Teaching Assistants on November 5<sup>th</sup> at 1:00 p.m.
  - Center for Faculty Excellence will host a panel presentation on November 10<sup>th</sup> at 12 noon for graduate faculty on best practices for advising theses and dissertations.
  - There will be a new graduate student orientation in January 2021 using Canvas.

**Report from Dr. Ruth Johnson:**

- OnBase and Colleague training has been successfully completed.

- Graduate student Zoom sessions have been moved back to Thursdays at 10 a.m. after low attendance on Fridays. Events are held twice a month with different topics and different guest speakers.
- Reminder that Graduate School staff are ready to accept theses and dissertations. Please do not wait until the deadline date to get them submitted.

**GUEST SPEAKERS:**

The following three guest speakers presented on activities and policies in their areas:

- Dr. Carolyn Kapinus, Executive Vice President for Academic Affairs and Provost
- Dr. Stephanie Krauth, Associate Vice President for Student Engagement
- Symone Osieko, Director of Civility and Community Standards, on Title IX

**SUMMARY REPORTS FROM 2020-21 STANDING COMMITTEE MEMBERS:**

**Executive Committee – Dr. Gretchen Busl**

- Diversity and Inclusion ad hoc committee is being formed; contact Dr. Claire Sahlin to join committee
- Graduate student compensation ad hoc committee has reconvened. Committee will coordinate with a new committee that Dr. Johnson will be putting together.

**Research Committee – Dr. Sneha Bharadwaj**

- Attended the Research Advisory Council meeting coordinated by Dr. Holly Hansen-Thomas; discussed ways to enhance the research culture at TWU, provide support to faculty members, and grants and programs that are on the horizon

**Academic Standards Committee – Dr. Ann Wheeler**

- Will meet as a subcommittee next Wednesday to speak about the item listed under New Business (Accelerated degree program policy)

**Academic Programs Committee – Dr. Laura Trujillo-Jenks**

- No Report

**Membership Committee – Dr. Kevin Becker**

- No Report

**UNFINISHED BUSINESS:**

- None

**NEW BUSINESS:**

- A. Membership Committee - Dr. Kevin Becker recommendations for graduate faculty.
  - Members voted on and approved 8 - Full status and 1- strikethrough/removal

<b>Name</b>	<b>Component</b>	<b>Recommendation</b>
<b>Christina Bickley</b>	Physical Therapy	Full
<b>Kelli Brizzolara</b>	Physical Therapy	Full
<b>Carolyn Da Silva</b>	Physical Therapy	Full
<b>Alysa LaForme Fiss</b>	Physical Therapy	Full
<b>Jonathan Gratch</b>	Mathematics and Computer Science	Full
<b>Amanda Hurlbut</b>	Teacher Education	Full
<b>Elizabeth McCarroll</b>	Child Development	Full
<b>Sharon Wang-Price</b>	Physical Therapy	Full
<b>Patrick Bynane</b>	Theatre	Full

- B. Academic Standards Committee – Accelerated degree program policy draft
  - Discussion and feedback only; email Dr. Ann Wheeler with your feedback
  
- C. Academic Programs Committee – Dr. Laura Trujillo-Jenks
  - Proposal for online delivery of Ph.D. program in Rhetoric was presented by Dr. Dundee Lackey.
  - Graduate Council members voted on and approved
  
- D. Ad hoc committee for GA policies – Dr. Ruth Johnson
  - Creating a new committee to review Graduate Assistantship policies
  - Volunteers needed (up to 8); open to anyone in your department

**ADJOURNMENT: 2:28 p.m.**