

Minutes of the Graduate Council
Date of Meeting: October 19, 2022

The October 19, 2022 meeting of the Graduate Council was called to order at 1:08 p.m. via Zoom by Dr. Mindy Menn, Vice Chair of the Graduate Council.

Attendance:

Members: Patricia Bowyer, Lee Brown, Gretchen Busl, Sandra Cesario, Derek Crews, Stephanie Evans, Helen Everts, Alyssa Fiss, Jordan Fuchs, Gretchen Hoffman, Dundee Lackey, June Levitt, Mindy Menn, Anastasia Miller, Mindy Patterson, Pushkala Raman, Suzanne Sellers, Sharla Snider, Laura Trujillo-Jenks, Wesley Tucker, Ann Wheeler, Philip Yang

Substitutes: JaNiece Elzy for Annette Torres Elias

Guests: Scott Martin, Mary Rosene (for Gray Scott), Karen Bartel, Jackie Karlsson, Allison Peterson, Pam Baker, Nikki Young, Shaunte Alvarez-Minor, Lauren Puyear for Jenna Lee, Thuyvi Dao

MINUTES APPROVED:

- The meeting minutes for September 21, 2022, were voted on and approved.

ANNOUNCEMENTS:

Report from Dr. Carolyn Kapinus:

Degree Title Change Announcement

- Master of Arts (MA) in Music is changing to the Master of Music.
- Rationale: The title Master of Music aligns with the standards set forth by the National Association of Schools of Music and is in common usage throughout the United States. This more accurate reflection of the content and curriculum of the degree will allow for immediate recognition and understanding of the degree by both potential students and future employers.

3MT

- Three minute thesis registration is open.
- Submissions are due by Thursday, November 3 at midnight.

Schweitzer Fellowship

- TWU will have information sessions regarding the Schweitzer fellowship opportunities in the DFW area and Houston area.
- Students who are awarded a fellowship create and develop an innovative community service project, receive a stipend, and obtain training and mentorship in a multidisciplinary, multi-university cohort.

- The DFW info session is scheduled via zoom on Monday, November 7 at 1:00 pm. The Houston info session will be scheduled soon. There's a flier about this in the shared drive if you would like to promote it.

Application Numbers Update

Spring numbers

- Completed master's applications are down 29% (199 apps).
- Accepted master's applicants are down 34% (116 apps).
- Completed doctoral applications are down 84% (474 apps).
- Accepted doctoral applicants are down 63% (15 apps).

THECB & SACSCOC Clarification

- There is some confusion about what requires THECB and SACSCOC approval. Dr. Gray Scott, Mary Rosene, and Dr. Kimberly Miloch crafted the document that is in the shared drive which outlines all the various actions that require notifications and approval.
- Two things to note:
 - o Increases in credit hours always require THECB review and approval. Changes that are 25% or more or less and students' expected time to completion increases or decreases by more than one term require approval of the SACSCOC Executive Council.
 - o We are required to obtain SACSCOC approval in advance before we stop accepting students to any program. There are no exceptions to this policy.

Report from Dr. Ruth Johnson:

- Target X – Admissions Criteria updates
- Enrollment – Please monitor accepted and not yet enrolled students. Reach out to them, if necessary.
- The Graduate School Retreat is Tuesday, October 25. Graduate School staff will be unavailable from 10 am – 4 pm.

SUMMARY REPORTS FROM STANDING COMMITTEE MEMBERS:

Executive Committee – Dr. Mindy Menn

- No report

Research Committee – Dr. Patricia Bowyer

- No report

Academic Standards Committee – Dr. Ann Wheeler

- A Credit for Prior Learning policy will be reviewed by the committee, and we would like to hear from anyone that is interested in the policy.

Academic Programs Committee – Dr. Laura Trujillo-Jenks

- No report

Membership Committee – Dr. Alyssa Fiss

- Reminder that the Peer Review Committee chair's signature is required by the bylaws for the graduate faculty applications.

OLD BUSINESS:

- None

NEW BUSINESS:

1. Academic Programs Committee - Dr. Laura Trujillo-Jenks
 - Master of Science in Mathematics MS
 - Master of Science in Mathematics MSMT
 - o Both proposals were voted on and approved.
2. Membership Committee – Dr. Alyssa Fiss
 - Approval of the committees' faculty recommendations listed on page two
 - o Voted on and approved
3. Academic Standards Committee – Dr. Ann Wheeler
 - Revise [General Criteria for Appointment of Graduate Assistants](#)
 - [Graduate Faculty Policy](#)
 - [Dual Master's Degree](#) Policy
 - o Discussion only-no votes took place.

ADJOURNMENT: 2:17 p.m.

The next meeting of the Graduate Council is scheduled for Wednesday, November 16, 2022, via Zoom at 1:00 pm.

Members and guests may receive the Zoom link to meetings from Ms. Danita Cantu at DCantu5@twu.edu.