

## **Minutes of the Graduate Council**

**Date of Meeting: April 17, 2024**

The April 17, 2024, meeting of the Graduate Council was called to order at 1:04 p.m. via Zoom by Dr. Randa Keeley, Chair of the Graduate Council.

### **Members in Attendance:**

Dayna Averitt, Ale Babino, Patricia Bowyer, Lee Brown, Sandra Cesario, Derek Crews, Rita Dello Stritto, Helen Everts, Alyssa Fiss, Jordan Fuchs, Gretchen Hoffman, Ruth Johnson, Carolyn Kapinus, Randa Keeley, Mikyoung Lee, June Levitt, Zhen Li, Rey Manriquez, Rebecca Lucero-Jones, Mindy Menn, Kimberly Mory, Jonathan Olsen, Aaron Norton, Catalina Pislariu, Suzanne Sellers, and Philip Yang.

**Substitutes:** Cecilia Wilson for Faheemah Hannah and Sarah Jones for Alondra Vergara.

### **MINUTES APPROVED**

- The meeting minutes for March 20, 2024, were voted and approved.

### **ANNOUNCEMENTS AND REPORT BY DR. CAROLYN KAPINUS, DEAN OF THE GRADUATE SCHOOL**

#### Application, Admission, and Enrollment Numbers

- Overall completed applications for Fall 2024 are up 29% compared to the same for Fall 2023(457 applications)
- Accepted applications are flat and are the same as Fall 2023
- Preregistrations for Fall 2024 are up 50% (58 students) compared to Fall 2023. Please communicate and connect with your accepted applicants.
- Application numbers for Summer 2024 are completed and are up 28% (158 applications) compared to Summer 2023.
- Accepted applications are down 21% (69 applications).
- Denied applications are up 32% (12 applications).
- Preregistrations are down 32% (64 students).

#### Count year

The count year begins in Fall 2024. This is when the state looks at our enrollment when making funding allocations. The state looks at credit hour production, meaning that they look at credit hours that students register for, not enrollment numbers that can affect funding.

Approximately 38% of our total university budget comes from the state. This is a significant amount compared to other Texas institutions.

Thank you for your efforts in recruiting, enrolling, and graduating graduate students.

Thank you, Graduate Council members, for your engagement and questions. We had a very productive year. We approved revisions to two policies and a brand new policy, and this does not include today's agenda items. I am very proud of the work that this council has done in support of graduate education.

## **ANNOUNCEMENTS AND REPORT BY DR. RUTH JOHNSON, ASSOCIATE DEAN OF THE GRADUATE SCHOOL**

- Target X
  - Meetings with Target X groups, faculty, and leadership about GPAs are coming into the graduate form for faculty. There was a resolve that there will be some additional GPA's made visible and available to folks doing reviews of applications.
  - This is a reminder for committee approvers: if a student's bachelor's GPA is below 3.0, they have to be conditionally admitted. The only exceptions are when they have a second bachelor's degree or completed a master's degree. This will be included in the upcoming training.
  - The non-degree application is near completion. There will be testing done when ready.
  
- Scheduled Defense (New business of today's agenda) / Defense Deadlines
  - I would like us to discuss and vote on the policy. A reminder that this does not add any additional work for departments.

## **SUMMARY REPORTS FROM STANDING COMMITTEES**

- Executive Committee – Chair Dr. Randa Keeley & Vice Chair Dr. Mindy Menn
  - Randa Keeley: Thank you all for your participation this academic year on this council. We appreciate all of the wonderful conversations and all of your contributions.
  - Mindy Menn: Thank you for your attendance and engagement this year. We really appreciate everything we have been able to accomplish. Thank you for your time.
  
- Research Committee – Dr. Patty Bowyer
  - Thank you to my committee.
  - Most of our work is in the spring and occurs over a very short time. We had 27 applications divided out amongst the members for the Chancellor's Student

Research Scholars and Graduate Council Award for Exceptional, Original Scholarship.

- o The Chancellor's Student Research Scholars and Graduate Council Award for Exceptional, Original Scholarship.
- o The selected students will be highlighted at the Student Creative Arts and Research Symposium on the Denton campus and virtually on Tuesday, April 23, 2024, and Wednesday, April 24, 2024.
- o Thank you committee members Sandy Cesario, Gretchen Hoffman, Rigoberto Delgado, and Philip Yang.
- o I will not be returning next year and want to thank the members and Graduate Council for your support.
- Academic Standards Committee – Dr. Lee Brown
  - o Thank you to our members for working hard all year on policies and procedures that you have seen come through.
- Academic Programs Committee – Dr. June Levitt
  - o There are many updates today, and I will bring it to you under new business.
  - o I too will be finishing my 3<sup>rd</sup> year and appreciate my committee members.
  - o Seven committee members had six program proposals during a busy spring semester, and I appreciate them very much.
- Membership Committee – Dr. Alyssa Fiss
  - o I would like to thank my committee members for at times very fast reviews.
  - o Membership Committee annual summary located on page 3 of the agenda. Two applications were approved last minute for a total of 67, not 65, as indicated on the summary.

## NEW BUSINESS

1. Membership Committee – Dr. Alyssa Fiss
  - Membership Committee recommendations for faculty status (listed on page 2 of today's agenda) – **Voted on and approved**
2. Academic Programs Committee – Dr. June Levitt

A. Post-Baccalaureate Certificate in Human Resource Management – Revise – **Voted on and approved**

B. POLSWOMEN.CER\_ Post-baccalaureate Certificate in Women in Politics – Revised – **Voted on and approved**

C. POLSCIENCE.CER\_ Post-baccalaureate Certificate in Political Science – Revision – **Voted on and approved**

D. BUSADM.MBA.ACCT\_ Master of Business Administration (Accounting) – P Baker – **Voted on and approved**

E. Accelerated Bachelor of Business Administration in Marketing \_ Masters of Business Administration (Marketing) – **Voted on and approved**

F. Accelerated Bachelor of Business Administration in Human Resource Management \_ Master of Business Administration (Human Resource) – **Voted on and approved**

3. Nominations for Chair and Vice Chair for the 2024-2025 academic year.

o GC Chair for 2024-2025, Dr. Randa Keeley – **Voted on and Approved.**

o GC Vice Chair for 2024-2025, Dr. Mindy Menn – **Voted on and Approved.**

## **OLD BUSINESS**

1. Dissertation Deadlines - Dr. Ruth Johnson

o Discussion only, No Vote.

2. Policies for Multi-Article Dissertations – Dr. Aaron Norton

o **Voted on and Approved.**

**ADJOURNMENT: 2:16 p.m.**

**\*Next Graduate Council meeting September 18, 2024**

Membership Committee – Dr. Alyssa Fiss

- Faculty Recommendations: 9- Full / 2 - Full with Dissertation Chair Endorsement (**Voted on and Approved**)

Name	Component	Recommendation
Bharadwaj, Sneha	Communication Science & Oral Health	Full with Dissertation Chair
Choi, Dowon	Social Work, Psychology & Philosophy	Full
Quong, Jennifer	Literacy & Learning	Full
Tao, Zhipeng	Nutrition & Food Science	Full
Haley, Sheila	Nursing	Full
Green, Laura	COMS	Full with Dissertation Chair
Rice, Ana	Occupational Therapy	Full
Klacman, Alex	Nursing	Full
Rigby, Brandon Rhett	Health Promotion & Kinesiology	Full
Tucker, Kristen	Occupational Therapy	Full
Ko, Camille	Occupational Therapy	Full