

Minutes of the Graduate Council

Date of Meeting: February 19, 2020

The February 19, 2020 meeting of the Graduate Council was called to order at 1:17 p.m. in the Multipurpose Classroom and Laboratory Building (MCL), Room 505 by Dr. Becky Spencer, Vice Chair of the Graduate Council.

Attendance:

- **Members:** Erika Armstrong, Kevin Becker, Sneha Bharadwaj, Wayne Brewer, , Lee Brown, Pei-Fen Chang, Paula Clutter, Patricia Flint, Jordan Fuchs, Hui-Ting Goh, Barbara Gray, Randa Keeley, Dundee Lackey, Hyuk-Jin Lee, Mindy Menn, Sandra Murdock, Joel Muro, David Nichols, Mindy Patterson, Pushkala Raman, Kristyn Helge (substitute for Suzanne Sears), Sharla Snider, Becky Spencer, Annette Torres Elias, Gwendolyn Weatherford, Ann Wheeler, Alisa Woods, Philip Yang
- **Guests:** Bobby Lothringer, Sully Saucedo, Shelley Hawkins, Ashley Bender, Jonathan Olsen, Tammy Key, Jennifer Danley Scott, Junalyn Navarra-Madsen, Dewaynna Horn

MINUTES APPROVED:

- The meeting minutes for January 15, 2020 were approved.

ANNOUNCEMENTS:

Report from Dr. Claire Sahlin:

- Graduate enrollment and recruitment
 - Unprocessed applications for both graduate and undergraduate levels
 - Please reach out to prospects to let me know what departmental material is pending
 - OnBase will now alert Chairs and Program Directors by email of any pending applications
 - Consultant looking at enrollment and recruitment.
 - Implement accelerated master's degree programs.
- Approvals from THECB
 - Entry-level Doctor of Occupational Therapy (OTD) degree program (effective January 22, 2020)
 - MS and PhD in Family Therapy have been renamed as MS and PhD in Marriage and Family Therapy (November 20, 2019)

- Board of Regents
 - Professional Science Master's degree in Bio technology will be voted upon at the meeting this week in Dallas
- Upcoming Events
 - Graduate Program Showcase: event date changed from March 7th to March 21st
 - Graduate Student Research Symposium for the Federation of North Texas Area Universities: April 3 on the TWU campus. Poster presentations and judging, awards luncheon featuring a keynote speaker. This year's speaker will be Dr. Carolyn Kapinus. Please encourage your students to present a poster, and please consider becoming a judge. Cash prizes for 1st, second, and third places. More information will be forthcoming.
 - Graduate Council Award for Exceptional, Original Scholarship: Nominations are needed, Due March 2nd.
 - Student Life Diversity, Inclusion & Outreach: 1st Generation Graduate Student Panel: Imposter Syndrome on March 3rd
 - Graduate School and ORSP: Making the Most of Your Faculty Mentoring Relationship on March 26th
- Discontinuance of grade of WF
 - No longer an option

Report from Dr. Ruth Johnson:

- OnBase
 - Notifications started February 18, 2020
 - Contact her for any issues or if you feel that you are getting too many notifications
 - Accounts get locked if there is no activity after 3 months (Contact her to get account reinstated)
 - Weekly meetings are held with the OnBase team. Issues at times can be expedited.
- Catalog
 - Last week of February, first week of March
 - It will mirror your department's webpage with a link
 - Double check your information
 - Admissions criteria; for any issues have your department Chair contact Dr. Johnson.
- Summer Graduate Assistants (GA)
 - Requirements for tuition remission: Assistants must have 6 hours of credit that they are taking and half time assistantship for the summer. If taking 3 credits they can take a quarter time but they cannot get the tuition waiver.
- Graduate Student Appreciation Week April 13-17: start talking with your department about what you can or will do for Graduate Students.
- Student Support Services/ New initiative: working on a brochure so that the graduate students will know what services are available to them. Working on future webpage that will be available to both students that are here or away.

SUMMARY REPORTS FROM 2019-20 STANDING COMMITTEE MEMBERS:

Executive Committee – Dr. Gretchen Busl

- No Report

Research Committee – Dr. Sneha Bharadwaj

- Chancellor’s Student Research Scholars: Deadline has passed and applications are in. The applications will be reviewed by the committee.
- Graduate Council Award for Exceptional, Original Scholarship: Applications are due by March 2nd. Please consider nominating your students for the award.

Academic Standards Committee – Dr. Ann Wheeler

- No Report

Membership Committee - Dr. Kevin Becker

- No Report

OLD BUSINESS:

- **Academic Standards Committee – Dr. Ann Wheeler**
Recommendation to change the policy of a minimum of 90 semester credit hours for doctoral programs, as indicated below. Voted and Approved by the Graduate Council committee.
- **Current Policy in the Graduate Catalog:** Specific requirements are determined by the student’s advisory committee, department chair, and academic dean. In general, however, work leading to the doctorate requires the completion of a minimum of ninety graduate-level semester credit hours beyond the baccalaureate degree. In some cases a student may need to complete more than ninety semester credit hours in order to meet individual requirements determined by the advisory committee. The completion of a number of semester credit hours, however, is not in itself sufficient; the nature and quality of work are the major considerations.
- **Proposed Policy for Doctoral Programs:** The candidate must earn a minimum of 42 hours of graduate credit beyond the master’s degree or 72 hours beyond the bachelor’s degree. The quantity and the content of course work to be completed by each candidate is arranged individually by the advisory committee, subject to the approval of the academic component leader and the Graduate School. In some cases a student may need to complete additional semester credit hours in order to meet individual requirements determined by the advisory committee.

- Message from Dr. Claire Sahlin: No department is required in any way to reduce the number of credit hours for their doctoral degree program. Please look at your learning outcomes for your program when you determine what coursework your student will need to take in order to fulfill the objectives of the program. This change provides more flexibility for some programs. If you wish to reduce the number of credit hours please submit your formal proposal to the Graduate School through the workflow process which will go through an approval process and to the Coordinating Board for final approval.

NEW BUSINESS:

Membership Committee - Dr. Kevin Becker

- Graduate Council Recommendations for Full and Associate Graduate Faculty Status were voted on and approved.

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Name	Component	Recommendation
Rebecca Aulbach	Nursing	Associate
Mandy Biggers	Biology	Full
Jorge Figueroa	Teacher Education	Full
Risa Handman-Nettles	Communication Sciences and Oral Health	Associate
Kimberly Mory	Communication Sciences and Oral Health	Associate
Delaina Batson	Communication Sciences and Oral Health	Full

Academic Programs Committee – Dr. Pushkala Raman for Dr. Laura Trujillo-Jenks

- New and revised graduate program proposals were reviewed and approved by the Academic committee. The component leaders presented for each proposal. Graduate Council voted on and approved five and the sixth was tabled.

1. College of Business, Dr. Pushkala Raman for Dr. Margaret Young:
Proposal to add an emphasis in Sport Management to the MBA program and for undergraduate students to be able to take 6 graduate hours simultaneously toward

- both the BS in Kinesiology-Sport Management and the MBA; 3 of those overlapping hours would be taken in the fall semester of the undergraduate student's senior year.
2. Communication Sciences and Oral Health, Dr. Erika Armstrong:
Proposal for undergraduate students in the BSIS degree with an emphasis in education of the deaf to take 6 graduate hours simultaneously toward their undergraduate degree and the MS in Education of the Deaf; these courses would be taken in the fall semester of the undergraduate student's senior year.
 3. History & Political Science, Jonathan Olsen & Jennifer Danley Scott:
Proposal for a new post-baccalaureate certificate in Women in Politics.
 4. English, Speech, and Foreign Languages, Dr. Ashley Bender :
Proposal for undergraduate students in the BA program in English to be able to take 12 graduate hours simultaneously toward the BA in English and the MA in English.
 5. College of Nursing, Dr. Shelley Hawkins for Dr. Linda Roussel:
Proposal to reduce the number of credit hours in the Doctor of Nursing Practice (DNP) degree program from 49 hours to 40 hours.
 6. College of Nursing, Dr. Shelley Hawkins:
This item was tabled
Proposal to replace NURS 6023 (Philosophy of Nursing Science) with NURS 6533 (Theory for Nursing Research and Practice) in the degree plan for the Doctor of Nursing Practice degree.

Next Graduate Council meeting is March 18th, 2020 in MCL 501.

ADJOURNMENT: 2:23 p.m.