

## MINUTES OF THE GRADUATE COUNCIL

### DATE OF MEETING: April 17, 2019

The April 17, 2019 meeting of the Graduate Council was called to order at 1:21 p.m. in the Joyce Thompson Lecture Hall, Library Room 101 by Dr. Husny Amerih, Chair of the Graduate Council.

### ATTENDANCE:

- **Members:** Husny Amerih, Kevin Becker, Gretchen Busl, Pei-Fen Chang, Paula Clutter, Annette Torres Elias, Jordan Fuchs, Nerissa Gillum, Hui-Ting Goh, Jonathan Olsen for Parker Hevron, DiAnna Hynds, Laura Kubin, Dundee Lackey, Hyuk-Jin Lee, David Nichols, Mindy Menn, Derek Miketinas for Mindy Patterson, Emily Schaefer, Becky Spencer, Alisa Woods, Philip Yang, Ann Wheeler
- **Guests:** Korie Hawkins, Assistant Director of Graduate Admissions

### MINUTES APPROVED:

- The meeting minutes from March 20, 2019 were approved with two minor typo corrections.

### ANNOUNCEMENTS:

- **Dr. Carolyn Kapinus reported the following:**
  - Applications and acceptance (compared to same time last year)
    - **Summer 2019**
      - Acceptance at the master's level is up 31% (75 applications)
      - Acceptance at the doctoral level is down 48% (14 applications)
    - **Fall 2019**
      - Acceptance at the master's level is up 22% (121 applications)
      - Acceptance at the doctoral level is down 1% (two applications)
  - She is working with Korie on getting enrolled students to register
    - Graduate students tend to be late to register; we don't want graduate students late to register.
    - Korie Hawkins reported on initiatives to encourage students to register
      - Message was sent from Dr. Kapinus that registration for summer and fall is now open.
      - Text messages were sent out to accepted students.
      - "Save Your Seat" campaign encourages students to meet with their academic advisors and register for classes.
  - Preregistration (compared to same time last year)
    - **Summer 2019**
      - Master's level is up 38% (52 students)
      - Doctoral level down 62% (eight students)
    - **Fall 2019**
      - Master's level is up 23% (25 students)
      - Doctoral level is down 22% (nine students)
    - Keep in mind that a few programs, such as Dance and Multicultural Women's and Gender Studies, only admit every other year.

- The Graduate Study Space Ribbon Cutting Ceremony was a great success!
    - Dr. Kapinus announced, for those who might not be aware, that this is a special study room located on the 3<sup>rd</sup> floor of the library that is reserved for Graduate Students. Scott Wright of the Graduate School curates the space with Graduate Student art work.
  - Leadership transition
    - Dr. Sahlin will be assuming the position of Interim Dean of the Graduate School.
      - She has a wealth of experience in graduate education, including overseeing the creation of the doctoral program in Multicultural Women's and Gender Studies.
      - She will keep the momentum in the Graduate School going.
      - **May 13<sup>th</sup>** will be Dr. Kapinus' start date as the Interim Provost and Dr. Sahlin's start date as Interim Dean of the Graduate School.
  - Dr. Kapinus thanked everyone for their hard work over the past year. She is proud of all the Graduate Council has accomplished.
- **Dr. Ruth Johnson reported the following:**
    - On Base will open the first week of June.
      - Training will be offered on the 13<sup>th</sup> and 14<sup>th</sup> of May
        - Would be best if departments can arrange to attend together.
        - Watch for an email that will be sent to chairs and program coordinators.

#### **SUMMARY REPORTS FROM 2018-2019 STANDING COMMITTEE MEMBERS:**

- **Executive Committee – Dr. Husny Amerih, Chair**
  - Dr. Amerih thanked everyone for their hard work.
  - 19 new program or changes/revisions were approved or are pending approval.
  - Three new or revised doctoral programs were approved.
  - Many policy updates were approved.
- **Academic Programs Committee – Dr. Parker Hevron, Chair**
  - Dr. Parker was not in attendance, but there was nothing to report, other than to thank the committee for their hard work.
- **Academic Standards Committee – Dr. Gretchen Busl, Chair**
  - Dr. Busl thanked the committee for their work.
  - The committee has decided that they should reexamine the 90 hour minimum for doctoral degrees.
    - Did study and found there was great variance
    - Decided to move forward and examine next year
- **Research Committee – Dr. DiAnna Hynds, Chair**
  - Dr. Hynds thanked the committee for their hard work.
  - Chancellor's Student Research Scholars were named. There were 15 students chosen (six doctoral students, four master's students, and five undergraduate students).
    - Three PhD candidates were awarded the Graduate Student Award for Exceptional Original Scholarship
      - Heather Gerling – PhD candidate in Sociology

- Megan Flores – PhD candidate in Physical Therapy
- Kathy Nguyen – PhD candidate in MWGS

- **Membership Committee – Dr. Nerissa Gillum, Chair**

- Dr. Gillum thanked the committee for their work
- They are looking into ways to modify and enhance the process of applying for Graduate Faculty. This conversation will continue next year.
- The committee made the following recommendations; they were voted on and approved.

	<b>Component</b>	<b>Recommendation</b>
<b>Cohen, Nicki S.</b>	Music	Full
<b>Mbue, Ngozi D.</b>	Nursing	Associate
<b>Smith, Gabrielle</b>	Psychology	Full
<b>Tengesdal, Mark</b>	Business	Full
<b>Xu, Wen</b>	Math & Computer Science	Full

**ELECTIONS:**

- Nominations
  - Chair
    - Dr. Gretchen Busl
  - Vice Chair
    - Dr. Kevin Becker
    - Dr. Becky Spencer
    - Dr. Laura Trujillo-Jenks
  - Dr. Johnson counted the paper ballots and emailed ballots from Dallas and Houston
    - Chair – Dr. Gretchen Busl
    - Vice Chair – Dr. Becky Spencer

**ADJOURNMENT:** 1:47 p.m.

The next meeting will be held on **September 18, 2019.**