

MINUTES OF THE GRADUATE COUNCIL

DATE OF MEETING: April 17, 2019

The April 17, 2019 meeting of the Graduate Council was called to order at 1:21 p.m. in the Joyce Thompson Lecture Hall, Library Room 101 by Dr. Husny Amerih, Chair of the Graduate Council.

ATTENDANCE:

- **Members:** Husny Amerih, Kevin Becker, Gretchen Busl, Pei-Fen Chang, Paula Clutter, Annette Torres Elias, Jordan Fuchs, Nerissa Gillum, Hui-Ting Goh, Jonathan Olsen for Parker Hevron, DiAnna Hynds, Laura Kubin, Dundee Lackey, Hyuk-Jin Lee, David Nichols, Mindy Menn, Derek Miketinas for Mindy Patterson, Emily Schaefer, Becky Spencer, Alisa Woods, Philip Yang, Ann Wheeler
- **Guests:** Korie Hawkins, Assistant Director of Graduate Admissions

MINUTES APPROVED:

- The meeting minutes from March 20, 2019 were approved with two minor typo corrections.

ANNOUNCEMENTS:

- **Dr. Carolyn Kapinus reported the following:**
 - Applications and acceptance (compared to same time last year)
 - **Summer 2019**
 - Acceptance at the master's level is up 31% (75 applications)
 - Acceptance at the doctoral level is down 48% (14 applications)
 - **Fall 2019**
 - Acceptance at the master's level is up 22% (121 applications)
 - Acceptance at the doctoral level is down 1% (two applications)
 - She is working with Korie on getting enrolled students to register
 - Graduate students tend to be late to register; we don't want graduate students late to register.
 - Korie Hawkins reported on initiatives to encourage students to register
 - Message was sent from Dr. Kapinus that registration for summer and fall is now open.
 - Text messages were sent out to accepted students.
 - "Save Your Seat" campaign encourages students to meet with their academic advisors and register for classes.
 - Preregistration (compared to same time last year)
 - **Summer 2019**
 - Master's level is up 38% (52 students)
 - Doctoral level down 62% (eight students)
 - **Fall 2019**
 - Master's level is up 23% (25 students)
 - Doctoral level is down 22% (nine students)
 - Keep in mind that a few programs, such as Dance and Multicultural Women's and Gender Studies, only admit every other year.

- The Graduate Study Space Ribbon Cutting Ceremony was a great success!
 - Dr. Kapinus announced, for those who might not be aware, that this is a special study room located on the 3rd floor of the library that is reserved for Graduate Students. Scott Wright of the Graduate School curates the space with Graduate Student art work.
 - Leadership transition
 - Dr. Sahlin will be assuming the position of Interim Dean of the Graduate School.
 - She has a wealth of experience in graduate education, including overseeing the creation of the doctoral program in Multicultural Women's and Gender Studies.
 - She will keep the momentum in the Graduate School going.
 - **May 13th** will be Dr. Kapinus' start date as the Interim Provost and Dr. Sahlin's start date as Interim Dean of the Graduate School.
 - Dr. Kapinus thanked everyone for their hard work over the past year. She is proud of all the Graduate Council has accomplished.
- **Dr. Ruth Johnson reported the following:**
 - On Base will open the first week of June.
 - Training will be offered on the 13th and 14th of May
 - Would be best if departments can arrange to attend together.
 - Watch for an email that will be sent to chairs and program coordinators.

SUMMARY REPORTS FROM 2018-2019 STANDING COMMITTEE MEMBERS:

- **Executive Committee – Dr. Husny Amerih, Chair**
 - Dr. Amerih thanked everyone for their hard work.
 - 19 new program or changes/revisions were approved or are pending approval.
 - Three new or revised doctoral programs were approved.
 - Many policy updates were approved.
- **Academic Programs Committee – Dr. Parker Hevron, Chair**
 - Dr. Parker was not in attendance, but there was nothing to report, other than to thank the committee for their hard work.
- **Academic Standards Committee – Dr. Gretchen Busl, Chair**
 - Dr. Busl thanked the committee for their work.
 - The committee has decided that they should reexamine the 90 hour minimum for doctoral degrees.
 - Did study and found there was great variance
 - Decided to move forward and examine next year
- **Research Committee – Dr. DiAnna Hynds, Chair**
 - Dr. Hynds thanked the committee for their hard work.
 - Chancellor's Student Research Scholars were named. There were 15 students chosen (six doctoral students, four master's students, and five undergraduate students).
 - Three PhD candidates were awarded the Graduate Student Award for Exceptional Original Scholarship
 - Heather Gerling – PhD candidate in Sociology

- Megan Flores – PhD candidate in Physical Therapy
- Kathy Nguyen – PhD candidate in MWGS

- **Membership Committee – Dr. Nerissa Gillum, Chair**

- Dr. Gillum thanked the committee for their work
- They are looking into ways to modify and enhance the process of applying for Graduate Faculty. This conversation will continue next year.
- The committee made the following recommendations; they were voted on and approved.

	Component	Recommendation
Cohen, Nicki S.	Music	Full
Mbue, Ngozi D.	Nursing	Associate
Smith, Gabrielle	Psychology	Full
Tengesdal, Mark	Business	Full
Xu, Wen	Math & Computer Science	Full

ELECTIONS:

- Nominations
 - Chair
 - Dr. Gretchen Busl
 - Vice Chair
 - Dr. Kevin Becker
 - Dr. Becky Spencer
 - Dr. Laura Trujillo-Jenks
 - Dr. Johnson counted the paper ballots and emailed ballots from Dallas and Houston
 - Chair – Dr. Gretchen Busl
 - Vice Chair – Dr. Becky Spencer

ADJOURNMENT: 1:47 p.m.

The next meeting will be held on **September 18, 2019.**