

Minutes of the Graduate Council

Date of Meeting: November 17, 2021

The November 17, 2021 meeting of the Graduate Council was called to order at 1:17 p.m. via Zoom by Dr. Gretchen Busl, Chair of the Graduate Council.

Attendance:

- **Members:** Alyssa Fiss, Ann Wheeler, Annette Torres Elias, Becky Keele, Derek Crews, Dundee Lackey, Gray Scott, Gretchen Busl, Gretchen Hoffman, Helen Everts, Holly Hansen-Thomas, Joel Muro, Jordan Fuchs, June Levitt, Kevin Becker, Laura Trujillo-Jenks, Lee Brown, Margaret Young, Mindy Menn, Noralyn Pickens, Patricia Bowyer, Philip Yang, Randa Keeley, Rita DelloStritto, Ruth Johnson, Sandy Cesario, Shelley Hawkins, Suzanne Sellers, Wesley Tucker.
- **Guests:** Amanda Hurlbut, Chad Smith, Elizabeth Kaye, Jenna Lee, Maria Barua, Shaunte Alvarez-Minor, Jackie Karlsson, Josh Lopez, Jaclyn Kliman

MINUTES APPROVED:

- The meeting minutes for October 20, 2021 were approved.

ANNOUNCEMENTS:

Report from Dr. Holly Hansen-Thomas:

Dr. Hansen-Thomas made the following announcements and updates:

- PhD Education, Leadership, and Organization update: Approval from the Higher Ed Coordinating Board was granted and it will start in January 2022. Congratulations to everyone who played a part in getting it passed.
- Graduate school event with UNT October 26th: Graduate students Brookelyn Bush and Sandhya Manjunath went to UNT along with Dr. Juliet Spencer and myself to serve on a panel for a face to face Graduate School 101 meeting.
- Houston Celebration Nov. 10th: Faculty and staff recipients were recognized as well as those receiving their tenure and promotion.
- New CIM Refresh System: Scott Martin, Curriculum Catalog Manager, along with Leepfrog, is working to create a new way of submitting new and revised graduate proposals. Those of you who have submitted a request using the current workflow system need to think of what is useful and what is not and submit your feedback with Scott. We are looking to invite him as a guest speaker so that he can provide further insight.
- TWU Basketball Graduate Night February 24th, 2022: Please attend and support our graduate students and team.

- Student Creative Arts and Research Symposium/ Federation symposium: Right now, these events are tentatively scheduled for April 26-27. These events will be held virtually and might overlap so the dates might change. More information will be provided.
- Three Minute Thesis (3MT): The video submission deadline is this November 18th at midnight. The competition will be judged asynchronously by some esteemed judges as well as student judges. Our own Ambassador Chad Wick and Graduate Dean, Emeritus Dr. Larry LeFlore. Winners get award money and the first place winner gets to travel with me to the CSGS meeting in North Carolina in February 2022.
- Schweitzer Fellowship competition: We participate in the DFW completion routed through the Southern Methodist University. Our contact person is the Program Director Courtney Ranger. We will be sending out information soon about this event. Two of our students who have participated in this event Paloma Silva and Tamara Starlin will also be helping to get the word out. The winner gets a \$2,500 stipend, training and mentorship.
- GA salaries: We are still working on vetting our new proposals and will be discussed soon during this meeting.
- Upcoming Commencement dates: December 8th in Houston followed by the Dallas and Denton commencements the following week.
- Strategic Enrollment Prioritization: The committees are coming along with many of you offering to participate. Graduate application process is being led by Dr. Ruth Johnson and Sharon Vincent. There is also the graduate focused expanding graduate assistantship funding which is being led by Dr. Claire Sahlin. Others in this committee are Reina Askins from Finance and Shaunte Alvarez-Minor from Admissions.
- SACS Accreditation/tenure re-accreditation: This is being worked on by Gray Scott. This involves a number of graduate education focused pieces that I am working on in collaboration with others.
- Information to share: Jodi Woodside who heads Sedona and MY1CV will be leaving us soon. Please contact her soon if you need assistance with Sedona.

Report from Dr. Ruth Johnson:

- Jean Dwinell, our current Federation rep, is leaving us soon. The position is a part time/19 hour position and will be available soon.
- Target X update: The project is coming along but today it was announced that our project manager is leaving and is taking another job. Someone will be hired to fill the position and will have to be brought up to speed. Until then, we will continue to work on the project as much as possible.

Guest Speakers:

- Dr. Amanda Hurlbut and Shaunon McClellan - Quality Enhancement Plan (QEP)

SUMMARY REPORTS FROM 2020-21 STANDING COMMITTEE MEMBERS:

Executive Committee – Dr. Gretchen Busl

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- Thank you to the Executive Committee members. We had a slow start but we are moving along now.

Research Committee – Dr. Patricia Bowyer

- No Report. Committee activity picks up in the spring around the time of the symposiums (April).

Academic Standards Committee – Dr. Ann Wheeler

- Graduate Assistant salaries policy for discussion. There were concerns about the language and we added to that so now there are 3 separate proposals.
- We also will have 4 old policies to go over and discuss later.

Academic Programs Committee – Dr. Laura Trujillo-Jenks

- Only one proposal to go over today.

Membership Committee – Co- Chairs Dr. Kevin Becker / Jordan Fuchs

● Dr. Becker's report:

An ad-hoc committee was formed to review and focus on the graduate faculty criteria. The first meeting was already held and the next meeting will be held in early December. Our goal is to bring something to the council to review in January or February. If you have any input, please feel free to share with any of the ad-hoc members who are Drs. Sandra Murdock, Sandra Cesario, Ann Medley, Noralyn Pickens, Maria Peterson, Ann Wheeler and Holly Hansen-Thomas.

- **Jordan Fuchs report:** Committee continues to work on reviewing incoming applications. Thank you to everyone on the committee with the reviews.

OLD BUSINESS:

- A. Dr. Ann Wheeler/ Academic Standards – Revisions-Proposed Graduate Assistant Classification Levels--still under review

NEW BUSINESS:

- 1.) Academic Programs Committee - Dr. Laura Trujillo-Jenks
 - a) Post-baccalaureate Certificate in Teaching STEM in Deaf Education
 - Voted on and Approved
- 2.) Academic Standards Committee - Dr. Ann Wheeler

- a) TWU Policy on Electronic Dissertations and Theses--approved
- b) Master's Students' Research Committees--approved
- c) Master's Students' Advisory Committees--approved
- d) Dual Degrees--approved

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3.) Election of Membership Committee – Jordan Fuchs

1. Approval of the Membership Committee's 11 faculty

recommendations; ● 5 Full/ 6 Associate applications were voted on and approved

Name
Catherine Banks
Vic BenEzra
Kimberly M. Burdine
Omar Darwish
Patricia Driscoll
Jayne Jennings
Dunlap Sheila Hyde
Laura Kubin
Derek Miketinas
Wesley Tucker
Aya Yoshikawa

ADJOURNMENT: 2:32 p.m.

Component Recommendation CAS

Associate CHS Full

CAS Associate CAS Associate COB

Full

Nursing Associate COB Associate

Nursing Full CHS Full

CHS Full

CHS Associate

The next meeting of the Graduate Council is scheduled for January 19, 2022 via Zoom. The subsequent meetings are found on the Graduate Council website as follows:

- February 16, 2022
- March 16, 2022
- April 20, 2022

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Members and guests may receive the Zoom link to meetings from Ms. Danita Cantu at DCantu5@twu.edu.

