



## Early Deadline Form

### **This form is not an application for graduation**

The state of Texas requires students to be enrolled the semester in which they graduate. However, if a student misses the deadline to apply for graduation or does not complete and submit to the Graduate School all degree requirements by the graduation submission deadline, that student may apply for **Early Deadline** to graduate the following/upcoming semester. Provided the student meets *all* of the requirements for Early Deadline, they will not have to enroll and pay tuition the following/upcoming semester and the student will graduate (& the degree will be officially conferred) at the end of the following/upcoming semester.

The **Early Deadline** date is the Monday before the start of the following/upcoming semester.

To be eligible for Early Deadline the student must:

- Apply for graduation for the following/upcoming semester unless the student has submitted a **Rollover Form** by the roll-over deadline.
- Have completed and submitted *all* degree requirements, including thesis or dissertation signed by the committee.
- Submit the *Early Deadline Form* to the Graduate School\*
- Submit all materials including thesis or dissertation, if applicable, signed by the committee.
- Pay all required fees.

Please review the **Graduation Deadlines** page on the Graduate School website for more information.

Name: \_\_\_\_\_ Student ID# \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_ (TWU secure e-mail address)

Anticipated Graduation Semester:      Spring      Summer      Fall

Do you expect to participate in the commencement ceremony?:      Yes      No

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*Email this form directly to Tanya Vasquez at [tvasquez4@twu.edu](mailto:tvasquez4@twu.edu)

This form must originate from the student's secure TWU email account.

**This form cannot be used as an application for graduation.** All students must submit an application for graduation online through **WebAdvisor**.

In accordance with Leg. HB 1922, an individual is entitled to: request to be informed about the information collected about them; receive and review their information; and correct any incorrect information.

This form was last revised in January 2024.