

MINUTES OF THE GRADUATE COUNCIL

DATE OF MEETING: November 16, 2016

The November 16, 2016 meeting of the Graduate Council was called to order at 1:17 p.m. in SH 308 by Dr. Karen Dunlap, Chair of the Graduate Council.

ATTENDANCE:

- Members: Tamby Allman, Husny Amerih, Mary Anderson, Catherine Bailey, Gretchen Busl, Rosemary Candelario, Pei-Fen Chang, Karen Dunlap, Nerissa Gillum, Dolores Gonzalez, Diane Gregory, Claudia Haag, Holly Hansen-Thomas (ex-officio), Victorine Imrhan, Ruth Johnson (ex-officio), Maureen Johnson, Mark Kessler, Hyuk-Jin Lee, David Nichols, Jonathan Olsen (sub Parker Hevron), Kimberly Parker, Susan Sheriff, Lene Symes, Abigail Tilton, Kai-Li Tsai, Shih-Chiao Tseng, Ann Wheeler, Sarah Woods
- Guests: Haley Mowdy, Morgan O'Donnell, René Paulson , Donna Scott-Tilley

MINUTES APPROVED:

- The meeting minutes for October 19, 2016 were approved as disseminated.

ANNOUNCEMENTS:

- Dr. Hansen-Thomas reported the following:
 - Dr. Hansen-Thomas asked Dr. René Paulson to speak with the Graduate Council regarding the Center for Research Design and Analysis (CRDA). Ms. Haley Mowdy, winner of the 2016-2017 Albert Schweitzer Fellowship was also invited to speak about her experience while working on her fellowship and why faculty should encourage their students to apply.
 - Dr. Hansen-Thomas clarified the number of graduate programs. Currently, there are 70 masters, 23 doctoral and 38 certificate programs. At this time Raymund Paredes, Commissioner of Higher Education believes the state of education is geared towards undergraduates which leads graduate education under represented. He has stressed the need for competency doctoral degrees such as developmental math.
 - The *3 Minute Thesis* competition took place on November 14th at 2:30pm. Ms. Jessica Camp won the cash prize of \$1000 for first place. She will be representing TWU at the 3MT competition held in Annapolis, Maryland in March 2017.
 - *Cultural Connections Leadership Conference*: “Looking beyond the Surface: A new perspective on leadership and diversity” took place on Saturday, November 5th from 8:30am-2:00pm. This conference brings together

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students, faculty, and staff from various cultural backgrounds in order to empower them to become advocates for change in this diverse global society. Keynote speaker Dr. Dennis Kimbro and Mr. Thomas Murphy spoke to students about financial literacy. Dr. Hansen-Thomas encouraged more graduate student participation at next year's event.

- *The Federation Symposium will take place on March 31st.* The Federation of North Texas Area Universities is a consortium of three universities – Texas A&M University-Commerce, Texas Woman's University, and the University of North Texas. More information concerning this event will be provided thorough email in the near future.
 - TWU will be moving away from ProQuest to the Texas Digital Library which provides infrastructure, tools and services to organizations, aiming to enhance open access to scholarly materials.
 - Dr. Hansen-Thomas has addressed the faculty workload issue with Dr. Martin; Interim Provost of Academic Affairs. At this time there is no funding to change faculty workload. Dr. Hansen-Thomas will follow up with Dr. Hynds concerning this issue.
- Dr. Ruth Johnson reported the following:
 - Dr. Johnson would like the Graduate Council to encourage their students to enroll in classes before winter break. Graduate Assistant PTF's should also be submitted at this time for spring.
 - New Graduate Scholarship monies are available by applying through the Pioneer Scholarship System.
 - Morgan O'Donnell, Associate Director of Admissions is available to provide departments with retention and recruitment strategies. Please contact her at modonnell@twu.edu for assistance.
 - In order to keep our graduate students motivated a welcome letter has been sent to each student. A first semester letter will also be sent.
 - Guest: Dr. René Paulson, Executive Director, Center for Research Design and Analysis (CRDA) reported the following:
 - The CRDA provides faculty and students with the support needed for qualitative and quantitative research. CRDA is open on the Denton and Dallas campuses from 10-6; Monday – Thursday. There is currently no standing hours of operation for the Houston campus; however the center can be accessed on the IHS 10th floor.
 - The CRDA also assists faculty with their current research projects or grants. The CRDA has worked with 150 faculty members, 140 students and have completed 271 projects. Students and faculty work together with the center to create a step by step guide to develop a plan that assists with the dissertation and thesis post data process. It is imperative that faculty join the student via in

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person, or phone while at the center in order to supply their student with the best technical advice since the CRDA does not have field advisors.

- Guest: Ms. Haley Mowdy, Albert Schweitzer Fellowship recipient reported the following:
 - TWU is one of eight universities in the Dallas Fort Worth (DFW) area participating in the Albert Schweitzer Fellowship Program. The program develops leaders that will create positive change in the health and human service systems throughout the world. The DFW Fellowships helps Fellows design and execute projects that meet the health needs of underserved populations, in turn improving the lives of vulnerable people.
 - Ms. Mowdy stumbled upon the program through a friend; applied and was awarded the 2016-2017 Fellowship along with two other TWU students; Athena Davis and Chloe Rogers. Ms. Mowdy's fellowship addressees rhetorical self-advocacy by providing one-on-one writing tutoring to Denton students grades 6-12 in the areas of academic, professional, and creative writing at The Koan School.
 - The deadline to apply for the Albert Schweitzer Fellowship is January 27th. The winner will receive at \$2500 stipend. The winner will also be obligated to attend monthly meetings, retreats, and a national conference. Additional information concerning the Fellowship can be located at <http://www.schweitzerfellowship.org/chapters/dfw/application-information/> Graduate Council members were encouraged have their students apply for this fellowship. An email has already been sent to all students concerning this brilliant opportunity.

SUMMARY REPORTS FROM 2015-2016 STANDING COMMITTEE MEMBERS:

Executive Committee - Dr. Karen Dunlap, Chair

- Dr. Dunlap informed the Graduate Council of imminent meeting changes. The next Graduate Council meeting will be held on Wednesday, January 25th. The meeting taking place on February 15th will be held in MCL 505.

Academic Programs Committee - Dr. Husny Amerih, Chair

- The Academic Programs Committee reviewed and approved the Doctoral of Philosophy in Communications Sciences proposal, however Dr. Hansen-Thomas informed the Council of further revisions being made.

Academic Standards Committee- Dr. Kimberly Parker, Chair

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- Dr. Parker has communicated with the committee concerning the Multimedia Thesis and Dissertation policy. Dr. Parker will plan to have a recommendation before April.

Membership Committee – Dr. Pei-Fen Chang, Chair

- The Membership Committee reviewed 6 Graduate Faculty applications.

FIRST NAME	LAST NAME	COMPONENT	RECOMMENDATION
Kathleen	Davis	Nutrition and Food Sciences	Full
Joyce	Ennis	Nursing	Associate
Helen	Everts	Nutrition and Food Sciences	Full
John	Gonzalez	Nursing	Associate
Veronica	Kuhn	Family Therapy	Full
Asha	Vas	Occupational Therapy	Full

Dr. Karen Dunlap moved that the Council approve the recommendations, and the motion was approved unanimously.

ADJOURNMENT:

- The meeting adjourned at 2:23 p.m.