

# Fall Semester 2019 Examination Schedule

Please review examination guidelines below the schedule.

Saturday, December 7<sup>th</sup> through Thursday, December 12, 2019

<i>Day &amp; Time of Class</i>	<b>Saturday</b>	<i>Exam Time</i>
All NFS 2323 sections		10:00 a.m. – 12:00 p.m. (Noon)

**All Saturday and evening classes**      Regular class times\*

<i>Day &amp; Time of Class</i>	<b>Monday</b>	<i>Exam Time</i>
All 8:00 a.m. M/W/F classes		8:00 -10:00 a.m.
All 8:00 a.m. M/W		8:00-10:00 a.m.
All 9:30 a.m. M/W		10:30 a.m. – 12:30 p.m.
All 10:00 a.m. M/W/F classes		10:30 a.m. – 12:30 p.m.
All 1:00 p.m. M/W/F classes		1:00-3:00 p.m.
All 1:00 p.m. M/W		1:00-3:00 p.m.
All 4:00 p.m. M/W		3:30-5:30 p.m.
All 4:00 p.m. M/W/F classes		3:30-5:30 p.m.

<i>Day &amp; Time of Class</i>	<b>Tuesday</b>	<i>Exam Time</i>
All 8:00 a.m. T/Th		8:00 - 10:00 a.m.
All 11:00 a.m. T/Th		10:30 a.m. – 12:30 p.m.
All 2:30 p.m. T/Th		1:30 - 3:30 p.m.

<i>Day &amp; Time of Class</i>	<b>Wednesday</b>	<i>Exam Time</i>
All 9:00 a.m. M/W/F classes		8:00 – 10:00 a.m.
All 11:00 a.m. M/W/F classes		10:30 a.m. – 12:30 p.m.
All 11:00 a.m. M/W		10:30 a.m. – 12:30 p.m.
All 2:00 p.m. M/W/F classes		1:30 p.m. – 3:30 p.m.
All 2:30 p.m. M/W		1:30 p.m. – 3:30 p.m.

All 3:00 p.m. M/W/F classes

3:30-5:30 p.m.

<i>Day &amp; Time of Class</i>	<b>Thursday</b>	<i>Exam Time</i>
All 9:30 a.m. T/Th		9:00 - 11:00 a.m.
All 1:00 p.m. T/Th		1:00 - 3:00 p.m.
All 4:00 p.m. T/Th		3:30 - 5:30 p.m.

### **Final Examination Guidelines**

Faculty are reminded of state law requiring 37.5 hours of instruction (excluding final exams) for courses in a shortened format, and the class schedule will have to accommodate this requirement.

**\*Evening and weekend** final exams will begin at the usual class time during exam week.

**To reserve classrooms for final exams for any courses not represented in the above listing,** internet courses, televideo courses, etc., faculty must contact University Scheduling several weeks in advance of final exams.

**Final examination dates cannot be changed.** As stated in the TWU Faculty Handbook, students should check the examination schedule when they register for a class to determine when their exams end. The only exceptions to this rule are made when a student has three examinations on one day, presents proof of personal illness, or cites a family emergency that can be verified. In such cases, the student may petition the department chair or dean for examination change(s).

**Instructors are not free to dismiss a class or part of a class from the final examination period.** Some classes (such as clinical, individual study, or practicum class) may not have a cumulative final examination, but in all cases the instructor should be aware that the period assigned for the final examination is included in calculating the time required for the class.