



# TEXAS WOMAN'S UNIVERSITY™

## SAMPLE STATEMENTS FOR SECOND YEAR FACULTY SELF-ASSESSMENT

*The statements provided are suggestions and are intended to serve as a guide to help in crafting your self-assessment. Please feel free to adapt the content to better reflect your individual experiences, accomplishments and goals during your second year as a faculty member. A few things to keep in mind:*

- Personalize the content
- Provide specific details
- Reflect on your growth
- Align with Departmental/Division/University goals
- Indicate plans for the future
- Use a narrative format and follow the guidelines at [Procedures and Guidelines: Faculty Periodic Performance Review](#)

### **OPENING STATEMENT**

I began my faculty appointment at TWU in [Month,Year]. My first year of faculty service at TWU was both productive and rewarding. I have actively participated in various orientation activities and engaged in multiple teaching, research, and service opportunities. The following self-assessment will discuss my performance during the [academic year] in alignment with the criteria for promotion and tenure in the department/division/school of \_\_\_\_\_.

### **TEACHING**

My first year course load consists of the courses listed on the attached workload report. As you can see, I taught \_X\_ courses: \_XX\_ are undergraduate and \_XX\_ are graduate; \_\_XX\_ were face-to-face, \_XX\_ were online/hybrid/flex models.

I attended training in [specific areas, e.g., online teaching or student engagement] and have incorporated these strategies by [specific actions, e.g., using active learning techniques or integrating new technology].

The courses are progressing as planned with students generally meeting or exceeding performance expectations based on formative assessments and class engagement.

I have been granted and have maintained Assistant status in the Graduate Faculty.

At this point, I have my first graduate students, and continue to serve on \_x\_ other thesis/dissertation committees. The experience gained from these other committees has enabled me to successfully launch my first graduate student.

I now have a full year of student course evaluations, with overall positive feedback and actionable suggestions for improvement in the areas of \_\_\_\_\_ and \_\_\_\_\_.

### **SCHOLARSHIP**

My research agenda focuses on [specific research area or goals], aiming to contribute to [theoretical, practical, or applied outcomes]. This aligns with both departmental/division goals and broader disciplinary trends.

I am a member of a research team with Dr. \_\_\_\_\_. The current phase of research is planned to conclude around (month, year).

Based on the status of my/our/research today, I (we) expect to submit/make (X) presentations of my work in the next (X) months.

Based on the status of my work today, I expect to submit my next/latest creative work for exhibition to \_\_\_\_\_ by [year, date].

I have applied for [University, College, Departmental] funds to facilitate the next phase of my research.

Based on the status of my work today, I expect to apply for extramural funding by [month, year].

I (as a solo author/with my team) published [number] peer-reviewed article(s) in [journals], focusing on [research topics], contributing to the field of [discipline].

I (solo, with the following team) applied/received TWU funding for the next phase of my research.

I (solo, with the following team) applied for/received \_\_\_\_\_ funding for the next \_\_\_ years in the amount of \$\_\_\_\_\_. The grant was for \_\_\_\_\_ topic and involves the conduct of the following (activity).

### **SERVICE**

*To the profession or community:*

I have renewed my membership in [professional society], allowing me to participate in the upcoming [conference name] in (year).

I have accepted an appointment to serve as \_\_\_\_\_ in this organization. I expect to contribute [specific benefits, such as leadership or organizational skills] to [the organization] which will in turn, enhance

my teaching and service at TWU by [example of improvement, such as providing student engagement strategies].

Leveraging my expertise in (subject), I have joined the planning committee for the upcoming annual (event), where I will contribute to [specific planning activities or outcomes].

*To the University, College, Component*

I accepted an appointment to serve on the UG/GR program committee in the \_\_\_\_\_ department.

I accepted an appointment to the [specific council or committee], where I will contribute to [specific tasks, such as curriculum development or policy review, etc.].

I am the academic advisor for XX undergraduate students in the \_\_\_\_\_ program or department. My advising has helped \_\_\_ students with specific issues to remain in college and make appropriate progress toward their degree completion.

I am one of the faculty sponsors for the \_\_\_\_\_ student club in \_\_\_\_\_.

*[It may be premature to have multiple outcomes to discuss, but helpful to begin to think about outcomes that could be reported as part of future reviews of the contributions from your Service activities].*

### **SUMMARY**

My transition into the School of \_\_\_\_\_ over the past year has been both productive and rewarding. I believe my contributions reflect continued growth and demonstrate my progress as a second-year faculty member, working steadily toward my eventual application for promotion and tenure.

Since the beginning of this academic year, I have concentrated my efforts on \_\_\_\_\_ (e.g., refining my teaching methodologies, advancing key research projects, enhancing student engagement, or contributing to departmental initiatives). These initiatives have been designed with both short- and long-term goals in mind and I anticipate that the outcomes will provide evidence of progress in my next periodic review.

My scholarship (topic/area of research) focus aligns closely with my graduate mentorship responsibilities, including thesis and dissertation guidance, as well as my current teaching assignments. I am also making an intentional effort to connect my service activities, both within the university and in the broader professional community, to further advance this area of expertise.