



**TEXAS WOMAN'S**  
UNIVERSITY™

# Faculty Development Leave Application

## Academic Year 2025–2026

### Approval Cover Page

Please send this electronically signed cover sheet and electronic copies of the proposal and the faculty member's vita to the Faculty Success Office (facultysucces@twu.edu) no later than:  
Monday, December 16, 2024 for Academic Year 2025-26 leaves.

Faculty Name: \_\_\_\_\_

Proposal Title: \_\_\_\_\_

The Academic Component Administrator must explain how the faculty member's courses and other responsibilities will be covered and indicate the amount of adjunct replacement funding, if any, is needed.

\_\_\_\_\_  
(Signature of Academic Component Administrator)

Date: \_\_\_\_\_

\_\_\_\_\_  
(Signature of Dean)

Date: \_\_\_\_\_