

TWU Faculty/Staff
Payroll Deduction Authorization
TWU Meal Plan for Faculty/Staff
 Return to jmulkey1@twu.edu

Employee First Name:	Employee Last Name:
Oracle Number:	Email Address:

Fall Semester 2018
 (Sign up period deadline: September 7, 2018)

Spring Semester 2019
 (Sign up period deadline: January 10, 2019)

Campus: **Denton** **Dallas**

If Faculty, Pay Class: **9** **12**

Fall Meal Plan fees will be deducted in 3 monthly payments beginning October 1, 2018 through December 1, 2018 payroll checks.

Spring Meal Plan fees will be deducted in 3 monthly payments beginning February 1, 2019 through April 1, 2019 payroll.

Employee Authorization for Payroll Deduction – Please read and sign.

I hereby authorize Texas Woman’s University to deduct from my paycheck **\$126.30 per month** for a TWU Meal Plan for 3 months for a total of **\$378.88**. Partial or prorated monthly membership deductions will not be allowed. No cancellations.

Employee Signature

Date

Staff Verification

Date