Micro-Credential Evaluation Rubric

Purpose: This rubric is designed to evaluate micro-credential proposals based on the established standards of Texas Woman's University. Each proposal will be assessed across five criteria. Proposals will be rated as "Approved," "Approved with Modifications," or "Rejected" based on their adherence to these standards.

Scoring Legend:
- **Approved:** 4-5 points per criterion
- **Approved with Modifications:** 2-3 points per criterion
- **Rejected:** 0-1 point per criterion

Evaluation Criteria:

Criteria	Description	Score 0-5	Comments by Reviewer
Structured Instruction and Defined Learning Outcomes	The proposal includes structured instruction with clearly defined learning outcomes or competencies. These outcomes are specific, measurable, and aligned with the micro-credential's intended goals.		
Addressing Career/Professional Necessity	The education/training addresses an objectively acknowledged necessity, such as career readiness, job skills, or professional development. The relevance of the micro-credential to industry or professional standards is evident.		
Meticulous Organization	The materials, tasks, and evaluation procedures are meticulously arranged. The organization enhances the learning experience and ensures that all participants can achieve the intended outcomes.		
Active Learning Hours	The micro-credential includes a minimum of 10 hours of active learning through synchronous or asynchronous delivery in any mode. The active learning components are engaging and effective.		
Official Protocols	The proposal includes official protocols for registration, monitoring, and validation of completion. These protocols ensure that the micro-credential is properly administered and that completion is verifiable.		

Scoring Legend:

0: No structured instruction or outcomes
1-2: Vague or poorly defined outcomes
3-4: Outcomes are defined but may lack specificity or measurability
5: Clear, specific, and measurable outcomes that align with goals

Final Decision:

- Total Score: (Sum of scores for all criteria)
  - 20-25 points: Approved—The proposal meets all standards and is ready for implementation.
  - 10-19 points: Approved with Modifications—The proposal meets most standards but requires modifications to align with TWU's expectations fully.
  - 0-9 points: Rejected—The proposal does not meet the minimum standards, requires significant revision, or may not be suitable for a micro-credential.

Comments and Recommendations:

- Summary of Strengths:
- Areas for Improvement:
- Specific Modifications (if applicable):