

Council for Educator Preparation

Meeting Minutes

Friday, November 18, 2022 | 9:30-11:30 AM

Zoom: https://twu-edu.zoom.us/j/88941918768?p_wd=SFI3SmJpRDNodWJuTE00bzZSemE5Zz09

- A. Call to order and attendance - Ilana Morgan called the meeting to order at 9:32 a.m. In attendance: Ilana Morgan, Gina Anderson, Jerry Ausburn, Mandy Biggers, Jerry Burkett, Becky Fredrickson, Lisa Grubbs, Amanda Hurlbut, Randa Keeley, Amy Lanier, Noah Lelek, Peggy Lisenbee, Katie Loomis, Sarah McMahan, Aimee Myers, Maria Peterson-Ahmad, Laura Trujillo-Jenks, Sarah Wainscott, Linda Kobler, Marcus Rodriguez, Sharon Bailey.
- B. Approval of [Minutes from October 2022](#) Jerry Ausburn moved to approve the minutes, and Sarah McMahan seconded. There being no discussion, the minutes were approved.
- C. Officer Reports
 - a. Dean's Report – Lisa Huffman was absent due to illness, and Gina Anderson reported there was no information.
 - b. Chair/Vice Chair Report – Ilana Morgan & Aimee Meyers had nothing to report. IM turned the floor over to Amanda Hurlbut.
 - i. Amanda Hurlbut - Senate reviews all policies on a bi-annual basis. She has been tasked with reviewing and suggesting any necessary revisions to the [CEP Policy](#) (attached) by June 2023. Seeking clarification from CEP. AH provided background regarding the dual review CEP is undergoing by both the GC and Faculty Senate this year, as their differing schedules happen to coincide this year. She noted that TWU's CEP bylaws are under the university's policies, and it is also important that they comport with the Texas Administrative Code, or TAC, and other TEA guidelines. She reported that an initial review on Monday, November 14, recommended that the CEP be empowered by its bylaws to establish subcommittees (and new standing committees?) as its priorities require in order to conduct those activities under its charge. GA reported that she and LH had been asked to review guidelines under the URP, reminding participants of the evolution of the CEP over the years. She noted that CEP is not required to adhere to the more stringent university policies, as its charge is to align programs with the state's TAC. She expressed her preference, however, for keeping the CEP as a university commitment as well as ensuring that it comport with TAC requirements. She agreed with the initial recommendations of the Faculty Senate, expressing that it is beneficial to include bylaws which allow the CEP to remain nimble.

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D. Associate Dean's Report - Gina Anderson reported the EPP being busy preparing for the TEA audit in fall 2023, noting the largest program, EC-6, will be the subject of a "deep dive" review by the TEA. She reported on plans to hold an EC-6 summit early in 2023 to prepare for this deeper review, with concentrations on alignment with state requirements and within the curriculum itself. Currently envisioned as a half-day retreat on a Friday, she asked participants to watch for more details. Next, GA addressed the Certification Alignment Matrices as a central document that can be viewed to ensure curriculum alignments. She emphasized this document is not to be shared broadly with faculty members in order to maintain the integrity of the information. GA went on to report on her attendance at the SBOE this week, noting that the board is in favor of the decision made in the spring to not adopt edTPA as a high-stakes exit exam for candidates. However, she noted that TEA staff are moving ahead with edTPA in that capacity, so it is important to remain vigilant with SBOE on this matter.

- a. EPP Cert. Programs Completed (minus Music)
- b. EC-6 Summit in Jan or Feb
- c. [Certification Alignment Matrices - Master Copy](#)
- d. SBOE

E. Director's Reports

- a. Advising & Certification - Linda Kobler reported on upcoming interviews to fill the Advisor II position which will also include responsibilities for front desk duties. She encouraged participants to sign up for admissions interviews, which are mounting. She reported on processes underway to realign math curriculum and courses to meet the needs of collaborative partnerships with community colleges and the transfer students enrolling with TWU from those institutions. LTJ informed the group that there is an upcoming meeting in DTE to discuss math alignment issues, as well.
 - i. Advisor II position search in progress
 - ii. Admissions Interviews
 - iii. Standards Alignment Revisions with Math faculty RE: EC-6 & 4-8
- b. Clinical Practices - Sarah McMahan reported on candidates who are graduating, noting that many already have jobs lined up. She asked participants to let everyone in their departments know about the deadline to pass exams to qualify for CST in SP23. She reported on the 26 FWS awardees this semester, as well as on activities underway to streamline processes and

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policies for field experiences. IM asked about the process for students obtaining FWS funding, and SMC let participants know that these funds are not available until candidates are ready to become CSTs. She further noted that these funds are slated to expire after the 2022-23 school year unless the program is renewed by the current administration.

- i. Last day to pass exams for clinical teaching in SP23 is December 1, 2022.
 - ii. EAE - 1 Awardee
 - iii. FWS - 26 awardees
 - iv. Early Field Experiences - SP 23 process
 - c. Data and Assessment - Marcus Rodriguez reviewed data in the following spreadsheets reflecting recent student changes to and from Education, as well as other items listed. He noted that overall numbers are low simply because they reflect only two months of the current school year, calling attention to the pass rate for ELAR at 50%, which he hoped would increase throughout the year. GA noted that it is important to watch non-PPR performance rates, inasmuch as the TEA required rate is 80%. MR reported that currently there is more TK20 activity, and encouraged members to contact him with questions.
 - i. [Student Recent Change of Majors: To Education - Oct. '22](#)
 - ii. [Student Recent Change of Majors: Out of Education - Oct. '22](#)
 - iii. [TEA YTD Pass Rates - Oct. '22](#)
 - iv. [TExES YTD \(2022 - 2023\) Pass Rate \(Gender\) - Oct. '22](#)
 - v. [TExES YTD \(2022 - 2023\) Pass Rate \(Ethnicity\) - Oct. '22](#)
- F. Committee Chairs' Reports
- a. Committee Selections/Assignments - Ilana - [Link HERE](#) - IM reported that committee assignments had been made, and encouraged members to see theirs on the linked spreadsheet. She invited anyone who would like to change committees to contact her.
 - b. Field Experiences and Clinical Practices Committee
 - i. Co-Chairs- Sarah McMahan - and Jerry Burkett - SMC reported she and JB are co-chairs, and are in the process of creating a FE handbook for presentation to the CEP in January.
 - ii. Members - Claudia Sanchez, Jerry Burkett, Peggy Lisenbee, Maria Peterson-Ahmed, and Amanda Hurlbut

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- iii. Charge:
 - 1. Early Field Experience Handbook
 - 2. Develop and plan pathways for field experiences and clinical practice.
 - 3. Create an infographic to communicate to students options for pathways to completing clinical practice/student teaching.
- c. Education Student Affairs Committee - RK reported the committee has met briefly, but there is no information to report as of this time.
 - i. Chair - Randa Keeley
 - ii. Members
 - iii. Charge - "First Responders" to all EPP appeals
- d. Academic Programs Committee - AM reported the committee had met briefly, and noted their charge is to do a deep dive into the Critical Friends report from December 2021. She invited interested parties to join the committee to assist in order to include as many perspectives and voices as possible.
 - i. New Co-Chairs - Aimee Myers, Aimee Hendrix Soto
 - ii. Members: Mandy Biggers, Kathryn Loomis, Noah Lelek, Minkowan Goo
 - iii. Charge -
 - 1. Initiate Culturally Sustaining Framework Task Force
 - 2. Deep Dive on [Critical Friends Summary Report](#) - plan a collaborative process to not only share out but provide opportunity for dialogue and support.
- G. Data Dialogue - Ed Diag - Maria Peterson-Ahmad presented on the Educational Diagnostician program's evolution with program colleague support, through examination of historical data, and assessment of student experiences and feedback. She noted the information was valuable to identifying areas where improvements might be made, particularly regarding student performance in the practice and certification domains and any disconnects that could be addressed. As a result, the program focused on certain areas of the curriculum, in addition to offering webinars provided by doctoral students and faculty to help bolster alignment. She reported on creating a table that depicts how curriculum aligns with state requirements, as well as strengthening collegial conversations around these elements. She further reported that, as a result, graduates have passed exams and found positions in the field. GA highlighted the outcomes resulting from a process that was beneficial and not excessively difficult to implement. Complements from participants were shared.

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H. Unfinished Business - IM shared the candidates for graduate student representative, inviting voting members to vote for one or the other in the chat. RK shared Angelica Addo's background, noting she is a Houston doctoral student in the Holmes Scholars Program. Angelica Addo was elected. The issue of an undergraduate student representative arose in that Mikaela Flores has been contacted by IM, but has not responded. It was determined to give her until Thanksgiving to accept before other candidates would be sought.

a. [Name 2 Student Members](#) - vote on graduate student nominations

I. New Business

a. EPP Newsletter upcoming editions - GA reported on the EPP newsletter, acknowledging SB's founding editorship and thanking those who have been contributors. She noted that click-through rates have been consistently higher than the industry standard. She noted new procedures instituted by MarComm and Advancement have added levels of complexity to the process, as well as to the way content is presented. As a result, the latest newsletter is shorter, and those to come will follow this model, along with the reduction to a three-issue per year schedule. She noted that future editions will continue to highlight activities across the EPP.

J. Announcements -

a. TWU Preschool Approved by Board of Regents - GA reported on the approval of the preschool as a Bezos Academy, with free tuition. She described the location planned, and noted the preschool would provide a site for student observations in the future. Peggy Lisenbee reported that this has been a need not only for staff and faculty and student families, but for students needing to observe in preschools as part of their education.

b. SBEC (State Board for Educator Certification) Meeting Dec. 9 - Gina Attending - GA noted she would not be at the CEP meeting that morning, and would likely call on someone to share her report.

- i. Available via live webstream
- ii. Watch if you can

K. Adjournment - IM asked for discussion and questions. KL moved that the meeting be adjourned, and SMc seconded. IM adjourned the meeting at 10:23 a.m., inviting members to contact her regarding procedures and requirements, if needed.