

Council for Educator Preparation

Meeting Agenda

<https://twu-edu.zoom.us/j/83813774219?pwd=d1ZUZVhNZW1RMXFQ3YxbndhbVhEZzo9>

Friday, September 23, 2022 | 9:30-11:30 AM

- A. Call to order and attendance - Ilana Morgan called the meeting to order at 9:32 a.m. and asked attendees to introduce themselves. In attendance were: Ilana Morgan, Aimee Myers, Gina Anderson, Linda Kobler, Becky Fredrickson, Minkowan Goo, Lisa Grubbs, Sharon Bailey, Sharla Snider, Sarah Wainscott, Maria Peterson-Ahmad, Randa Keeley, Marcus Rodriguez, Katie Loomis, and Amy Lanier.
- B. Approval of [Minutes](#) from May 2022 - Minutes approved without
- C. Officer Reports
 - a. Dean's Report – Lisa Huffman was unable to attend due to travel for work
 - b. Chair/Vice Chair Report – Ilana Morgan reviewed the changes to the bylaws approved last spring, including reminding members of the purpose of the council. She reminded members that attendance is critical except in the instances of extenuating circumstances. The Zoom link will be provided in future upon request in the case of extenuating circumstances. Because of the upcoming TEA audit and in light of the declining COVID numbers, these meetings will take place face-to-face. She thanked members for their service and outlined the process that will be followed in the event of excessive absences. She reviewed the subcommittees and their purposes on which members are required to serve, drawing attention to the link that members should use to select their committee of service, preferably by end of day September 23.
 - i. Enact [bylaw](#) changes made last spring
 - 1. Importance of attendance
 - 2. Minimum of 5 admission interviews
 - ii. All CEP members will confirm/select subcommittee assignments
 - 1. Review purpose of each [subcommittee](#). These assignments are one-year terms.
 - a. Review & complete the [agreement/sign-up form](#)
 - 2. Subcommittees meet in between each full council meetings as needed.
 - 3. Subcommittee chair will be elected at the first subcommittee meeting.
- D. Associate Dean's Report - Gina Anderson thanked members for their commitment to the council, the program, and the students. She noted the council is the only body that recommends curriculum changes to the university, noting the importance of collaborating and including EPP considerations for all programs in which certification is offered. She reported on the many challenges facing education around the country, including the critical teacher shortage that is more severe in Texas than

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in other states. She reiterated that the council is now meeting face-to-face, and emphasized the critical importance of attending regularly and attentively. She introduced Marcus Rodriguez to the full council. MR is the new Data Coordinator, and has already received kudos from TEA for his handling of data reporting. GA announced the retirement of Janie Bergman, and reclassification of her position from a front office position to a combination of receptionist and advisor. GA provided an update on the annual Program Coordinator meetings over the summer, whose scheduling has spilled over into the fall. All but one program are on the calendar. She noted the critical nature of these meetings in light of the coming TEA audit, noting the areas of focus for the current term. She encouraged ramping up field experience components of programs, suggesting alternatives to traditional in-school placements. She forecast areas on which TEA will focus most intently, such as EC-6, and the aspects of those programs that will be reviewed, including documentation and processes affecting students. GA reminded the council of overarching guidelines that have been or are in the process of updating, such as the Professional Dispositions rubric and the Culturally Responsive Framework. In response to a question from BF about the scheduling of the TEA audit, saying the agency is currently understaffed, and that it could be delayed. She provided an overview of preparation needed to have all documentation in order to be ready for the audit, noting she would confirm how far back they will go in their review, and that penalties are mitigated when programs demonstrate corrective action going forward. GA continued with her report on the state decisions and next steps around adopting edTPA and investigating other performance-based assessment for EPPs. She reported on the state's EP framework is in development, saying she anticipates it will influence the tenor of audits going forward, changing it from a rules-heavy approach to one that is more supportive and qualitative. GA reported on plans to add another EPP specialist using differentiated tuition.

- a. Introduce New Data Coordinator
 - i. Mr. Marcus Rodriguez
- b. Reclassification of OEPS Admin. Asst. in Process
 - i. Will serve as office first point of contact but also advise
- c. EPP Cert. Program Meetings
 - i. summer and fall dates
- d. EPSG/TEA/SBEC Updates
 - i. SBOE unanimously rejected edTPA in June
 1. will continue with our own performance assessment as clinical teaching/internship requirement
 - ii. Currently scheduled for Continuing Approval Review (Audit)
Fall 2023
 - iii. TEA short-staffed

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- iv. Educator Preparation Framework
- v. EC-3 Application
- iii. Next SBEC Meeting Friday, Sept. 30

E. Director's Reports

- a. Advising & Certification - Linda Kobler reported on the following items. She noted that the program will no longer schedule Monday interviews. She and Nausheen Qureshi are reviewing prospective graduates' records to ensure they are on track. She reported on MAT applications that have come in, in which there have been disconnects between their application process and their awareness of prerequisites for their desired field. In the new process, LK will determine their desired area and she will assess their prerequisites before they apply for that area. She reported on another miscommunication regarding MAT content area that has a new process starting this fall that she has worked out with the registrar's office. LK noted that she and Jean Ann Joest and Katy Eshelman are working together to facilitate these approvals.
 - i. EPP applications trickling in
 - ii. Graduation deadline passed, checking for errors
 - iii. Lull before the storm of advising
- b. Clinical Practices - Sarah McMahan reported on CP activities as noted below. She asked members to reach out to students about today's deadline for applying for student teaching by today. She also noted that the policy has been in place for a while and is clearly stated. LK added that test scores (1) are only received on Tuesdays and Fridays, and (2) students need to plan ahead regarding timing, as certain tests take longer to be scored (eg, STR). She noted numbers for the fall have increased for CST, and reported that many are being placed as interns, attributing this to the teacher shortage. She forecast that spring numbers might be lower due to the compressed schedule for testing and applying. She reported on follow-up being done with program graduates to collect data on ways they are supported after graduation. Early field experience candidates are increasingly able to return in person, and processes are being refined.
 - i. Candidates planning to student teach in Sp 23 must complete the application by Sept 23. For more information, please have candidates reach out to Judy or myself. Additionally, all state exams must be passed by Dec 1 (this means not taken by Dec 1 but scores have to be back by Dec 1) [SP23 Dates](#) and [SP23 FAQ](#)
 - ii. CST/internship enrollment for Fall 2022 is up based on previous semesters

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- iii. [Follow-up/"Checking-in"](#) with recent graduates
 - ii. Katy is contacting the districts to facilitate the placement for Early Field Experiences. Professors will be copied on email placements once they have been confirmed (hopefully by Oct 1)[Instructions](#) about logging hours in TK20
- b. Data and Assessment - Marcus Rodriguez thanked members for their warm welcome. He reported on the following documents, briefly walking through highlights. For the definitions, he reviewed TEA requirements for EPP performance, encouraging members to review the disaggregated data requirements offline. He noted items ii through vi are different tabs of the same spreadsheet. Titles below are self explanatory, and listed by program, so easily referenced. MR noted these data represent AY 2021-22, as current August information is not yet available. He cautioned that the gender and ethnicity reports reflect only first attempts for pass rates, due to limitations in the system. LK commented that this is self-reported data for gender and ethnicity, observing that the current options for gender are only male or female. GA cautioned that passing rates must be met by individual programs, as well as the aggregated level for the program as a whole, noting that the EPP is held accountable for the second attempt. MR wrapped up touching on the Tk20 field binders and the schedule for reporting and rolling out these and the Title II Reporting.
- i. [Accountability Definitions and Performance Indicators](#)
 - ii. [Student Recent Change of Majors: To Education - Aug. '22](#)
 - iii. [Student Recent Change of Majors: Out of Education - Aug. '22](#)
 - iv. [TEA YTD Pass Rates - Aug. '22](#)
 - v. [TExES YTD Pass Rate \(Gender\) - Aug. '22](#)
 - vi. [TExES YTD Pass Rate \(Ethnicity\) - Aug. '22](#)
 - vii. Updates: Tk20 Field Binders, Title II Reporting, etc.

F. Committee & Task Force Chairs' Reports

- a. Field Experiences and Clinical Practices Committee - Sarah McMahan reported that the committee has not yet met, and noted she would reach out to the new members.
- b. Education Student Affairs Committee – Becky Fredrickson reported on having a meeting and that Randa Keeley has been elected as the chair for the coming year. It was noted that new members can join this.

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- i. The committee elected Randa Keeley as the chair of the committee. After this week, Randa will serve as the chair of the Education Student Affairs Committee.
- b. Academic Programs Committee –
- c. Culturally Responsive Framework - Sharla Snider reminded the members about where the committee left off at the end of last AY, including their recommendations that more departments should be included going forward.
- d. Data Dialogue - Gina Anderson and Marcus Rodriguez - GA reminded members of the plan to include these short reports on the monthly agenda, featuring a program and its efforts in this area, as a way to familiarize the group with the language and purposes of telling the program's story via data. She noted she would send out a sign-up sheet to share a program's 2-minute profile. MR added information about his background working with federal funding in nonprofit organizations as a form of accountability and information that guided decisions such as hiring and ensuring adequate program supplies. He made the case that attending to data can support greater effectiveness in program direction and funding. GA emphasized that success of EPP students is the ultimate goal, served by attention to data. IM shared her program's process, starting with assessments and goals set based on CFV and Culturally Responsive Framework, moving to plans for interventions that would lead to meeting goals, including specific process interventions that will provide data aligned with TEA measures. RK let members know about an existing self-efficacy survey, and AM let them know about a survey measuring cultural competency before beginning teaching. Aimee Hendrix commented that her students have demonstrated connections back to these intentions, specifically with disrupting Euro-centric forms of dance.
 - i. Purpose
 - ii. Sign-up for data dialogue (2 mins).
 - iii. Ilana Morgan - [Dance - Data Dialogue](#)

G. Unfinished Business

- a. LK let members know that students may now also take the 240 Tutoring Practice Test, as well as the Examity test, which offers greater accessibility. She noted this has been well received by students, and that they still may make 3 attempts regardless of which test they take. GA and BF clarified that this is more economical for students. Katie Loomis asked whether there was an alternative test for Library Sciences. GA noted there currently is not one, but that the OEPS is open to suggestions.

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H. New Business - IM reviewed the following

- a. Need to elect a Vice Chair to complete one year remaining of Karen's term - AM nominated herself, and the motion passed (14 ayes). IM asked for student recommendations, and it was agreed to adapt COPE DELJ committee's Google form to handle offline.
 - i. This person will assist the Chair and monitor/facilitate Zoom as needed.
- b. Need to nominate 2 student CEP members; one undergrad and one grad.

I. Announcements

- a. CSOTTE Conference Oct. 9-11 - GA reminded members this opportunity is on the calendar, and happens at the same time each year, encouraging planning to join and attend this year's conference or starting next. BF reported on Project Giveback as part of CSOTTE, whose current beneficiary is Perkins Middle School in Brownsville, a TWU partner in transferring students into the program. She let members know that contributions to Project Giveback will go to providing supplies to teachers, whose needs are escalating due to recent increases in immigration. BF offered special thanks and appreciation to Sarah McMahan for her efforts this semester in keeping faculty members aware of student field experiences and helping these processes stay on track.

J. Adjournment RK moved to adjourn, and MP-A seconded. Meeting adjourned at 10:53 a.m.