

Council for Educator Preparation

<https://twu-edu.zoom.us/j/94235377685?pwd=QklUMVBEaWNqZzVkMVYrRzRTVWlmQT09>

Meeting Minutes

Friday, May 6, 2022 | 9:30-11:30 AM

- A. Call to order and attendance – Chair Cathy Banks opened the meeting at 9:33 a.m. In attendance were: Cathy Banks, Karen Dunlap, Becky Fredrickson, Aimée Myers, Lisa Grubbs, Ilana Morgan, Randa Keeley, Noah Lelek, Maria Peterson-Ahmad, Katie Loomis, Sarah McMahan, Claudia Sanchez, Aimée Hendrix, Amy Burke, Minkowan Goo, Renée Blanchard, Amanda Hurlbut,
- B. Approval of [Minutes from April](#) - KD moved and MP-A seconded. Minutes were approved.
- C. Officer Reports
 - a. Dean’s Report – Lisa Huffman was unable to attend, so CB read the pertinent section of the minutes from the Executive Committee meeting on the previous Monday.
 - b. Chair/Vice Chair Report – Cathy Banks & Karen Dunlap
- D. Associate Dean’s Report – Gina Anderson was unable to attend, so CB read the pertinent section of the minutes from the Executive Committee meeting on the previous Monday. There was no discussion.
 - a. SBEC/edTPA Update
 - b. Stakeholder Meeting Feedback
 - i. 911 Contact for each first-year teacher
 - 1. Assign each CST a faculty, staff, or administrator’s contact information for urgent support
 - ii. Share EPP data with students
 - 1. Missing student reps
 - 2. Other opportunities to share data with students
 - iii. Track data about district placements
 - 1. Urban, rural, suburban
 - 2. EDUC 4000 level courses, clinical teaching, and Internships
- E. Director’s Reports
 - a. Advising & Certification - Linda Kobler said she had nothing of note to report, and that the department remains busy.
 - b. Clinical Practices - Sarah McMahan offered updates related to the links, below, noting that placement data is maintained regarding the types of districts CSTs are placed. She noted the NTA will take place virtually again this year for recent grads and those in their first three years of teaching. She pointed out the link where new graduates can report their new jobs and/or promotions, and reminded attendees of the July 1 deadline to pass exams in order to be a CST in the fall. KD thanked SMc for her work. CS chimed in with thanks and asked about resuming F2F field experiences, in light of increasing COVID-19 variants. SMc said the decision to go F2F has been driven by performance data showing teachers are less effective due to the limited in-person FEs in the last two years.

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She asked anyone concerned to bring it to her or GA's attention for further consideration. CS pointed out the conundrum of the spread of variants, noting that her program is investigating relying on Zoom meetings. SMC and CS agreed to discuss further offline, pointing out that candidates need to be prepared to teach in many formats. CS reported she will be discussing options with principals. AH echoed concerns expressed, and put forward the need to identify the TWU EPP-specific metric for the decision whether hold FEs F2F or online. SMC noted the districts have been the drivers during the pandemic, although the statute requires CSTs conduct FTEs in person. AH responded sharing that pandemic impacts affect communities of color disproportionately, and suggested TWU create its own metrics.

- i. [District Data 21-22 \(includes EFE and CST/Interns\)](#)
 - ii. [New Teacher Academy - July 12, 2022 Registration](#)
 - iii. [21-22 EPP Graduate Database - Employment](#)
 - iv. Reminder - All exams must be passed by July 1 to be eligible for CST/Intern in FA22
- c. Data and Assessment - Renee Blanchard reported on the following information, concluding with the appeal that members reach out to her ASAP regarding planned changes to forms and binders so she can manage scheduling those deliverables. AH thanked RB for her responsiveness and expertise in proactively modifying summer binders for three interns with special circumstances who needed early attention.
- i. Monthly change in major/pass rates
 1. Pass rates: 97% PPR & 97% Non-PPR
 2. Changes in Major: 13 out of EPP; 57 into EPP
 3. Link to monthly report: [April 2022 Change of Major and Pass Rate Report 04.05.2022.xlsx - Google Sheets](#)
 - ii. Please send changes to summer/fall Tk20 binders in *May* if possible

F. Committee Chairs' Reports

- a. Field Experiences and Clinical Practices Committee - Sarah McMahan reported the committee has not met, and is looking for summer tasks and the fall semester.
- b. Education Student Affairs Committee – Becky Fredrickson had to leave early, but left the message that there is no report
- c. Academic Programs Committee – Sharla Snider was unable to attend, but delegated AH to speak on the framework, based on the feedback. Themes included the need to create shared knowledge around terms for moving ahead. Related to this, there is a need to

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hear COPE and EPP leadership to articulate goals for becoming more inclusive and making more space for justice and equity. Other feedback requested collective conversations. The committee recommends that the COPE fall meeting focus on this topic, shared terms, and goals, and also to consider holding a mid-semester meeting with the same purpose. Three other themes: (1) having specific structures within the departments to use the framework in syllabi audits and course divisions, for example; (2) fostering self-work as adjunct to the process of curriculum, such as creating spaces for teachers of color; and (3) committee wanted to see data about who graduates from the program, their certification data, and broken down by racial and ethnic criteria. AH said she would share these bullet points. RB offered to be of assistance with gathering specific data.

- d. Professional Dispositions Ad Hoc – Randa Keeley reported on the committee’s work, noting the [revised version](#) is linked for voting. She described how the rubric is contemplated to be implemented, and thanked RB for assistance with helping it fit into the TK20 format.
 - e. Assessment Talks - Gina Anderson was unable to attend, and Renee Blanchard reminded attendees that in the fall, the CEP agendas will include this topic as an item to focus on celebrating and/or learning about the kinds of data collected.
- G. Program Area Reports – CB reminded attendees to limit news to 30 seconds or less.
- a. Core Subjects (EC-6 and 4-8): Aimee Myers, Karen Dunlap, Becky Fredrickson, Laura Trujillo-Jenks, and Sarah McMahan – **KD noted her team is working hard.**
 - b. Dance Ed: Ilana Morgan – **No new information, although continuing to align curriculum with DEIJ.**
 - c. Educational Leadership: Jerry Ausburn and Amanda Hurlbut – **AH reported the ELO program is full for summer and fall, and interviews are underway for new faculty in the program.**
 - d. Literacy & Learning: Amy Burke, Sharla Snider, Amy Hendrix, and Peggy Lisenbee – **There is nothing new to report at this time.**
 - e. Math Ed: Cathy Banks – **Ann Wheeler will likely take over CB’s role in the department upon her retirement, and is unsure about her role on the CEP.**
 - f. School Counseling: Lisa Grubbs – **Two separate degrees are starting in the summer**
 - g. School Librarian: Katie Loomis – **Nothing new to report**

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- h. Science Ed: Mandy Biggers – Nothing new to report
 - i. Special Ed: Randa Keeley, Minkowan Goo, and Maria Peterson-Ahmad – MG reported there is robust activity in the department.
 - j. Theatre Ed: Noah Lelek had to leave for faculty senate, so was unable to provide a report.
- H. Unfinished Business
- a. Vote on Revisions of **Bylaws** – CB asked for attendees to turn on cameras and raise hands if in favor of the revisions to the bylaws. A majority voted in favor.
 - b. Vote on **Professional Dispositions Policy** – CB asked Randa for comments, and RK opened the floor to questions. AB asked about the rubric in relation to certain courses, since one is not taken by most students. AB wondered if benchmarks 1-3 applies to Reading Specialists. SMc offered clarification, and noted another number needs to be inserted. AB offered 3013/4383 as undergrad/grad in that degree area. Revision was made, and CB called for a vote. A majority voted in favor.
- I. New Business
- a. **Membership** for 2022-2023 – CB referred members to the link, noting that the decision for continuing to serve belongs to deans. She reminded attendees that student nominations are important, and that August enrollments determine the allocation of CEP member seats.
 - b. New Dyslexia Module and Certification Requirement – CB read the section of the Executive Committee minutes that pertained to this topic. RB clarified that TEA has three required trainings that must be presented in the CST semester, and that process is in place for the final semester. The question for Sharla is that in her department, there are faculty members who are requiring this module in semesters that don't correspond to the tracking requirement for certification. So the question around dyslexia and around mental health is: If these are being required in semesters before the final one, then that is an arrangement which will work. Additional classes need to be streamlined to be the best fit. AB reported on meeting after the EC meeting, and noted that the current arrangement is one that will still work, and adjustments will be made to communications with students who have experienced some consternation in the past.

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- c. Election of new Chair of CEP – SB offered thanks on behalf of GA and the Council to CB for her service. CB noted she would be around during the summer, and opened the floor for nominations for the new CEP chair. MP-A nominated Ilana Morgan, and there were no further nominations. CB called for a vote, and a majority voted in favor. IM thanked the council for their confidence.
- J. Announcements – CB offered the following. KD thanked CB for her service, and also thanked IM for being willing to step up.
 - a. Recommend all CEP Executive and Full Council meetings be F2F starting fall 2022 – A request for a vote was made, and CB called for one to be taken. SB noted this is a recommendation and not an official matter and suggested taking a group temperature. KD offered to create a Google Form to take an anonymous vote. All agreed this would be the way to proceed.
- K. Adjournment – KD moved to adjourn, and IM seconded the motion. There being no further discussion, CB adjourned the meeting.