

Meeting Minutes

Executive Meeting- Council for Educator Preparation

Date: Feb. 6, 2026 **Time:** 9:30 **Location:** SH 202-C

In attendance: Aimee Myers, Gage Jeter, Brigitte Vittrup, Pharah Hogan, Janiece Elzy-Palmer, Lisa Grubbs, Sarah McMahan, Amanda Hurlbut, Leanna Hodges, Elisa De La Rosa, Noah Lelek, Katie Loomis, Ann Wheeler, Jenee Berry, Sharon Bailey, Amy Burke, Erika Knapp

While addressing technical set up, AM asked attendees to review September minutes. AH moved that they be accepted and LG seconded. AM thanked attendees for their flexibility in moving the meeting to this date. AM introduced new EPP Director Pharah Hogan, who made a few remarks about her background. AM invited attendees to introduce themselves and note their “super power.”

AM noted that there are ongoing conversations about eliminating EPP interviews while also staying in compliance with TEA requirements. BV noted the decision is in question due to investigating what peer institutions do in their EPPs, many of which currently rely on the paper application only. She further shared that on investigation the interview process has not changed admission decisions when compared with application assessments. AH noted that in her program candidates provide a pre-recorded video, offering that technological concerns may present barriers for the larger number of EPP applicants especially vis-a-vis TEA requirements. EDL mentioned she had been told by a student that her EPP interview had been rescheduled 4 times this semester. LH described the process is using Target X for storing their video interviews and it was noted that LK could access Target X (although there was no conclusion offered as to whether EPP videos would then need to be kept with their other records in Watermark’s SL&L platform).

AM also announced the April stakeholder meeting.

Resources:

- [CEP Corner:](#)
 - Updates from Associate Dean of Educator Preparation & Partnerships
 - Data Updates
 - EPP Staff
- [EPP Definitions and Accountability Measures](#)
- [Revised Bylaws Approved on 9/26/25](#)
- HB 2- [Preparing for LASO Application](#) / [Q & A: HB 2](#)

Please Review Before the start of the Meeting:

- [CEP Corner](#)
- [September Meeting Minutes](#)

Topic 1: Logistical Items

- I. Introduction: Pharah Hogan, EPP Director
- II. Dean’s Report- Brigitte Vittrup

BV provided a status report on the CBE implementation in COPE and related logistics. She reminded attendees that the AAQEP virtual site visit for national accreditation is coming up April 20-21, and asked anyone contacted to participate by SB to respond

promptly. She mentioned a bridge-building initiative with Program Coordinators within and outside of COPE with the goal of listening and ensuring consistent communication.

III. [Cycle of Inquiry Model](#) - reminder of discussions in Sept - AM reviewed the model and reminded attendees of the formation of a central question to guide the work of the subcommittees this AY.

A. Sub-Committee Reports:

1. Assessment- JaNiece Elzy provided a report on the following items, noting responses to the committee's survey of faculty are coming in. She reported on collaborative efforts with Marcus Rodriguez to create meaningful data collection with results detailed below. BV observed that the data being surfaced by this committee is factoring into the CBE standards planning. AM noted that the fall CEP meeting focuses on a deep dive into the data. AM reminded attendees that program faculty can reach out to MR for focused reports. AM also recounted an example of using data by ELAR faculty to adapt curriculum to meet needs in evidence.

a) [October 2025 Change of Major and Pass Rate Report_11.3.2025](#)

b) [Teacher and Principal Surveys](#) - Standard Percentage Met

(1) Binary variable indicating whether the teacher met the standard (i.e. preparation to teach in the field)(1 = standard met, 0 = standard not met)

(a) Teacher Survey: 54 total responses, 48 responses for EPP meeting standard (88.24%), 6 responses for EPP not meeting standard (11.76%).

(b) Principal Survey: 102 total responses, 90 responses for teachers meeting the standard (88.24%), 12 responses for teachers not meeting standard (11.76%).

(2) Subscales

(a) Contains averages of the 6 subscale responses and overall average of all subscale averages on a scale of 0-3 (0=Not at all prepared, 1=Not sufficiently prepared, 2=Sufficiently prepared, 3=Well prepared).

(b) This tab contains a pivot table that has the number averages and a pivot graph. I created filters for ethnicity, gender, and individual standard met for you all to view different outcomes.

(3) Scored

(a) The raw data used for the pivot tables.

2. [Field Experiences](#)- Sarah McMahan reported on the following items that are priorities for this committee.

a) Efficiency: focus on improving processes

- b) Educating students about staying in the EPP - offering support to persist both in the certification pathway and with their supplementals
- 3. Academic Programs- Gage Jeter reported on the following items.
 - a) Connecting Program Coordinators outside COPE/SoE - helping connect faculty and students with the importance of EDUC required courses
 - b) Researching possible course alignment and overlap, with an eye to improving student experience through enhancement of
- 4. Education Student Affairs - Lisa Grubbs presented the new application and rubric this committee has developed and which has been through review and revision under the executive committee several times.
[Questions](#) and [Rubric](#)
 - a) Ready to be presented to CEP

Topic 2: Voting

AM asked attendees to review the application questions and rubric prior to a motion to vote. A quorum of 15 voting members out of 24 was present. KL moved for the acceptance, and EK seconded the motion. The motion passed. AM alerted attendees to the upcoming nomination process for chair-elect under GJ starting in AY 27.

- I. EPP Interviews
 - A. Questions
 - B. Rubric
- II. Vice-Chair for AY 26-27
 - A. Keep an eye out for vice-chair nomination email that will go out in March
 - B. Vote at April meeting

Closing:

Under Old Business, AM asked for any updates or reports on the impact of HB2. JE-P described the way this bill has affected the rollout of Reading Academies after the initial year (AY26) which is underway as a free Saturday course that meets twice a month. HB2, however, requires that the academy content be embedded into the EPP curriculum beginning F27, so TWU will offer one more year of Reading Academies in the current format before being integrated into the curriculum. LH spoke to experiences of DHH students and STR and other testing.

Under New Business, AM announced the new dates for scores to be passed in order to be placed as CSTs. In response to GJ's question regarding students needing information

about when test scores will be available and where to learn more. One resource is Pearson's page [TEGES Exam Passing Scores & Score Reporting](#). Below is menu of information on this page:

The screenshot shows the top navigation bar of the TExES website. On the left is the logo 'TExES test.org'. To its right are links for 'TExES Practice Tests', 'TExES Study Guides', 'TExES Information', 'Login', and a 'Sign Up' button. Below the navigation bar is a dark blue header with the breadcrumb 'Teaching in Texas | TExES Exam Prep / TExES Exam Passing Scores & Score Reporting' and the main title 'TEGES Exam Passing Scores & Score Reporting' in large white text. Underneath the title, a section labeled 'ON THIS PAGE' contains a grid of links: 'TExES Exam Overview', 'TExES Passing Score', 'Understanding Your Score', 'How Long Does It Take To Get TExES Scores Back?', 'Where Do I Go To See My Score?', 'How to Register To Take or Retake the TExES Exam', 'Getting Ready', 'Expert Contributor', and 'Frequently Asked Questions'.

GJ also raised the question of how prevalent it is to require students to pass exams prior to CST placement. SMc provided a brief history of the TWU decision in the context of TAC requirements, noting more EPPs are moving to adopt that policy. BV and others provided further rationales, including the success in hiring that TWU candidates enjoy, and the benefit of being able to focus on the CST experience having passed their exams before placement. AM and SB spoke to the opportunity to feature EPP Program Coordinators outside COPE in upcoming editions of the EPP newsletter, noting that photos and headlines that can be linked to longer stories online are the goal. BV spoke a bit more about the AAQEP accreditation process and how the decision was made to seek the 5-year, virtual visit option.

- I. Old Business
 - A. HB 2 updates- JaNiece Elzy
- II. New Business
 - A. New Deadlines for cert exams- <https://twu.edu/epp/admission/>
 1. June 1 / November 1 – General Deadline (Non–Grow Your Own)
 2. April 1 / November 1 – Houston Grow Your Own (GYO)
 3. June 1 / November 1 – Tomball & Aldine Grow Your Own (GYO)
- III. Announcements - AM provided the following announcements, noting that the microcredential is broadly appropriate for students from across disciplines and in all levels of study.
 - A. Deadline for Urban Education MicroCredential is **April 1**- [Information & Application Link](#)
 - B. EPP Newsletter- needs secondary content

C. AAQEP Site Visit: April 20-21, 2026

D. Course Curriculum: AM reminded attendees to include professional justifications in any course revisions made to documentation (which is required), as these are being reviewed and will be returned if not included.

Adjournment

- I. Motion to adjourn - KL
- II. Motion seconded - LH
- III. Opposed? - None
- IV. Meeting adjourned at 10:51 am

Notes & Action Items
