

Council for Educator Preparation
Meeting Agenda

Friday, January 21, 2022 | 9:00 — 11:00 AM

Via Zoom <https://twu-edu.zoom.us/j/98026287964?pwd=bjJENnR3eGoybVZPVjVhWlFIZkNSZz09>

Meeting ID: 980 2628 7964 | Passcode: 451541

- A. Call to order and attendance - Cathy Banks called the meeting to order at 9:01 a.m. In attendance were Cathy Banks, Gina Anderson, Karen Dunlap, Becky Fredrickson, Sarah McMahan, Sharla Snider, Randa Keeley, Lisa Huffman, Linda Kobler, Renee Blanchard, Laura Trujillo-Jenks, Lisa Grubbs, Peggy Lisenbee, Noah Lelek, Maria Peterson-Ahmad, C;aidoa Sanchez, Aimee Myers, Mandy Biggers, Minkowan Goo, Katie Loomis, Amanda Hurlbut, Amy Burke, Melinda Cowart, Ilana Morgan, Sarah Wainscott, Kathryn Brown, Aimee Hendrix, Sharon Bailey.
- B. Approval of [Minutes from December](#) - Karen Dunlap moved that the minutes be approved, and Becky Fredrickson seconded the motion. The minutes were approved.
- C. Officer Reports
 - a. Field Experiences and Clinical Practices Committee - Sarah McMahan - Will meet in February to look at policies, as noted.
 - i. No Report; committee will be meeting in Feb. to review testing policy and early field experience ideas for FA22
 - b. Education Student Affairs Committee - Becky Fredrickson - See below.
 - i. Nov and Dec ~ 7 student appeals
 - ii. 6 denied by ESAC
 - iii. 1 approved by ESAC
 - iv. 1 overturned and approved by Associate Dean
 - c. Academic Programs Committee - Sharla Snider - Committee has not met since submission of the statement at the end of last semester. She seeks additional direction for the purpose and plans for the committee, as she joined as chair recently.
 - d. Professional Dispositions Ad Hoc - Randa Keeley - Will be reviewing the dispositions assessment as it is tested, in order to report on status.
- D. Dean's Report - Lisa Huffman - LH reported that campus-wide enrollment is down slightly, for juniors primarily, and this reflects student enrollment impacted by COVID. She reflected that F21 was probably atypical as a benchmark. She observed the impact of the Omicron variant on area schools, and the emerging situation in which schools are seeking education students as substitutes. She said the answer is a hard no, unless students wish to place themselves in the substitute teaching system for districts. She thanked everyone for their dedication and hard work during these difficult times. She also reported on the possibility that the state would enact funding for student teaching semesters.
- E. Associate Dean's Report - Gina Anderson - Echoed LH's thanks to everyone for their commitment during these difficult times, and confirmed hope for the state moving on funding student teaching semesters.
 - a. AAQEP - GA reviewed work and capture of work on Self Studies to date, reporting that she and RB will be delving into this further in the near future. She confirmed her election to the AAQEP national board of directors.
 - i. Thanks to all for hard work during this time of ongoing challenges
 - ii. Self-Studies were due to Tk20 on the 19th - if you need more time, just let us know.
 - iii. Renee and Gina will start reviewing them soon.
 - iv. Elected to Board and serving on a site review team
 - b. Critical Friends Virtual Site Visit - GA reported on the status of the upcoming CFVSV, as noted below. She observed that securing participation of cooperating teachers and FS, due to personnel challenges at schools. She appealed to members to facilitate invitations to participate, if at all possible, as only one cooperating teacher is currently engaged for that focus group. She also asked for assistance building the group of teacher candidates. She reported that organizational partners in the community have been enthusiastically responsive. Katie Loomis and Lisa Grubbs offered to reach out to their contacts, as did Sarah Wainscott. GA further observed that the greater diversity represented in these focus groups, the better the data sample. She reported the final schedule will go out on January 25, with unique Zoom links for each session. It was agreed that an email to AM, KL, and perhaps the entire membership, containing invitation language and details would be helpful.
 - i. January 27th via Zoom

- ii. [Schedule](#)
 - iii. Thanks to all for contributing to the document review process and agreeing to participate in the focus groups
 - iv. Still working to add more participants by next week
 - v. Sharon will send out calendar invites with unique zoom links for each session.
- c. Assessment - GA acknowledged that all Educator Preparation work focuses on assessment. She noted that efforts to lift this up in a more conscious and codified way would represent that aspect of the work more effectively. She is proposing the following steps to facilitate these practices. She introduced Linda Kobler and Renee Blanchard in their new roles. LK has stepped into the role of overseeing the advising and admissions functions. RB has moved into the role of data coordinator in the OEPS. Both will join monthly EC and FC sessions of the CEP. CB also welcomed LK and RB. GA also reminded members that the opening for a new advisor is now posted, and encouraged them to refer interested parties.
- i. Planning on adding "Assessment Talks" (or the like) to CEP agenda going forward
 - 1. EPP data will be distributed for review prior to the meeting
 - 2. Members arrive with questions, comments, recommendations
 - 3. Might consider a formal committee down the road.
 - 4. Will develop a reader-friendly data packet for external stakeholder's meeting on April 13th.
 - 5. Renee will share more information about all the above.

F. Director's Reports

- a. Advising & Certification - Linda Kobler - LK reported that the office is still registering students, which has been complicated by a computer glitch last Friday, resulting in waiver of late registration fees for new students. She noted that course substitutions have been creative, but in line with advising guidelines. She reported plans to meet with a representative to expand availability of the testing center for Pearson testing, which would open the center to students outside of TWU. Regarding the new advisor position, discussion ensued with possible specifications surfacing such as someone who is bilingual, and someone who has attended TWU but decided not to become a teacher. She offered details about interview scheduling, and encouraged members to sign up to participate. LTJ thanked LK for her work and that of her office, recognizing the amount of work they manage, especially during such busy times of the year. LH chimed in, thanking LK and her team for the difference they make for students and faculty. LK reported on an upcoming meeting regarding financial aid as a student teacher exemption. She noted there has been approval for two students per semester, but details have yet to be delineated, and there are many stipulations that will need to be met.
- b. Clinical Practices - Sarah McMahan - SMC reported on the following items, noting that FA21 feedback focused primarily on the desire for more field experiences, which of course have been pared back due to COVID. She noted the increased number of CSTs for SP22, as well as for Supervisors. She reported on implementing changes to the assessment process that will be addressed in the first training this semester. She thanked RB for her help with the binders in TK20.
- i. FA21 Feedback
 - ii. SP22 - 84 CSTs(including Pioneer BOLD), 8 interns. Appx. 40% of SP22 CSTs had to take a "gap semester" to meet the testing deadline. EC-6 CSTs - apx. ⅔ dropped their supplemental exam(s) to meet the testing deadline. 4 New supervisors.
 - 1. Performance Assessment embedded into CST
 - iii. EFE SP22 - revised process to make it more streamlined
- c. Data and Tk20 Assessment - Renee Blanchard - RB reported on the Change in Major report, which reflects 55 students who joined the teaching track, while 11 left the teaching track. She noted that at the April Stakeholders meeting, a review of a key report will be an item of discussion. Finally, she shared information about the tools proposed for the Assessment Discussions. These will address three main categories: Monthly Change Report & Pass Rate; how students are using two test preparation resources for content areas; and case management tracking (designed to avoid last-minute scrambling for item submissions).

- G. Chair/Vice -Chair Report - Cathy Banks & Karen Dunlap - KD reported the statement regarding sending proxies to attend in members' absence has been crafted. Another item remains outstanding, and when both are completed, they will be presented to the Council for a vote.
- H. Business
- a. New Business - LTJ thanked those who have signed up for interviews and asked that these members be in touch with Janie Bergman for details
 - b. Recruitment and Retention - BF reported spring numbers will be available soon. She referred members to the report for details, calling attention to those students from Houston, Austin, and Amarillo. LH touched on the first time in college numbers, which is down in applications, but up in conversions to enrollment. She commended BF and others talking to school district students and encouraging them to pursue teaching as a career. She expressed a wish for more data specific to each content area, and encouraged members to request that from Dr. Hamner's area (Institutional Advancement) for those numbers. She gave the example of needing teachers in all areas, and the importance of promoting STEM teachers, as a woman's university. In response to a question from CB, she provided the example that students could be coded differently if they are seeking certification in a content area.
 - i. [Fall 18-Fall 21 Enrollment](#)
 - c. Old Business - CB encouraged members to sign up for interviews. GA chimed in that increased enrollment places even greater emphasis on the need for everyone to do their part in serving as an interviewer.
 - d. Information only - AM reported that core assessment ratings process is starting soon, and more raters are needed, especially in math and science. She noted this is a great opportunity for graduate students, and something that looks good on one's CV. BF thanked AM for all she does in this area, acknowledging her efforts to make this process understandable.
- I. Adjournment - There being no further business, CB adjourned the meeting at 10:05 a.m.