**eCommerce Marketplace Storefront Application**

1. Department:
2. Contact Name/Email:
3. Dates for accepting online payments(if not ongoing):
4. Complete Oracle General Ledger Account(s) for products, event, registration, etc.:
5. Product/Event/Registration Details:
6. Are there options for the product? If so, provide details.
7. Cost of Product/Event/Registration:
8. Is item refundable? Yes or No If Yes, provide details(% or $ allowed, time, etc.)
9. Employees Needing Report & Refunding Access(if applicable):
10. Additional information that needs to be collected with the payment(i.e. name, ID number, phone, etc)
11. Departmental or individual email address as contact point for store:
12. Do you want confirming emails sent to department or individuals when payment is received? If so, please provide email address(es).