**QEP** 2023 Proposal Template

Title of proposal:

Proposal author(s):

One-sentence description of topic/theme:

1. **Educational/Institutional Need**
	1. A clear and concise description of the issue(s) to be addressed

* 1. Explain educational need. Refer to relevant institutional data that supports your case that there is a need for an intervention like this one, if you have any. Sources of data that could help include:
		1. [TWU’s Reports & Data page](https://twu.edu/institutional-research/reports-data--references/), featuring links to the common data set (student demographics) and TWU Fact Sheets; or the [TWU Fact Book](https://twu.edu/institutional-research/fact-book/).
		2. The [university’s findings from the first four years of core assessment](https://twu.edu/media/documents/academic-assessment/Overview-of-Results-from-the-First-Four-Years-----Fall-2015-Spring-2019.pdf)
		3. The Texas Higher Education Coordinating Board’s [Almanac](https://reportcenter.highered.texas.gov/agency-publication/almanac/2020-texas-public-higher-education-almanac/), which features comparisons among states, as well as tables enabling comparisons between TWU and other Texas institutions
		4. Annual program assessments or program review documents from relevant departments, if you have access to them

* 1. [Strategic Plan](https://twu.edu/strategic-plan/distinctions.php) alignment (check any elements that apply)

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| --- | --- | --- |
| CORE VALUES | IMPERATIVES | OTHER STRATEGIC PLAN ELEMENTS |
| Opportunity [ ]  | LEARN [ ]  | [A University **Distinction**](https://twu.edu/strategic-plan/distinctions.php) [ ]  (specify below) |
| Collaboration [ ]  | DISCOVER [ ]  | [A University **Initiative**](https://twu.edu/strategic-plan/strategic-initiatives.php) [ ]  (specify below) |
| Excellence [ ]  | SERVE [ ]  | [A University **Principle**](https://twu.edu/strategic-plan/) [ ]  (specify below) |
| Creativity [ ]  | LEAD [ ]  | If you selected a **Distinction**, **Initiative**, or **Principle** in the column above, please specify which one(s) you were thinking about:      |
| Health & Wellbeing [ ]  | INVEST [ ]  |
| Caring [ ]  |  |
| Diversity, Equity, & Inclusion [ ]  |

1. **Goal/Objectives**
	1. Identify target student population. This may be a broad cross-section of students, or something narrower, like all general education students or all distance education students.
	2. List specific goals and objectives, such as measurable student learning outcomes or student success outcomes, related to the long‐term improvement of student learning.

* 1. Explain the relationship between the focus of the plan and student learning or student success.

1. **Action Plan**

Here, describe your vision for what your QEP would *do*. That is, how will we try to meet the need that you identified? To include:

* 1. According to your vision for this plan, what would we do?
	2. Who would be involved (faculty, staff, admin, students, etc.), and how?
	3. How might we know that the plan worked?

1. **Research/Data (Optional)**

What, if anything, does the research say about the possible impacts of initiatives like the one that you’re proposing? Details you might include in this optional section include:

* 1. Any evidence or data suggesting that the proposal might improve student learning and/or student success. Resources that you might consult:
		1. [*Psychological Science in the Public Interest*](https://www.psychologicalscience.org/publications/pspi/pspi-archive) is a public-facing, no-paywall journal full of literature reviews and meta-analyses on topics of public importance, many of them educational.
		2. [ERIC](https://eric.ed.gov/) is a research database created by the U.S. Department of Education and offered for free to the general public. It contains bibliographic and often full-text information for many education-related studies.
		3. [Congressional Research Service](https://crsreports.congress.gov) works for Congress, creating briefings on topics pertinent to legislation. Their reports are open to the public. A list of those pertaining to educational issues appears [here](https://crsreports.congress.gov/search/#/0?termsToSearch=&orderBy=Date&navIds=4294960994).
		4. The TWU library maintains [a page of gates to research databases](https://libguides.twu.edu/az.php?q=education) relevant to education. Recommended from that list: Education Source (an EBSCOhost database focusing on education journals) and CQ Researcher (which works a lot like Congressional Research Service above).
	2. Identification of best practices to support the issue situated in the literature
	3. Identification of the benefits to be derived from the proposal, and/or any disadvantages or challenges mentioned in the literature that you’re aware of

1. **Other Useful Information (Optional)**

If you are aware of any other strengths, opportunities, or activities that might help support this kind of initiative, please identify them below. Such details might include existing campus resources that might be tapped for this effort (if known), grant opportunities that might help fund the project, interdisciplinary or multi-campus partnerships, existing assessment measures we might use to gauge impacts of your idea, or concrete ideas for how we might assess those impacts, if you have such ideas.