# Promotion & Tenure
## Calendar
## 2023-2024 Academic Year

### Friday, March 31, 2023
Candidate and Peer Review Committee (PRC) each submit three names and rationale for external reviewers to Academic Component Administrator. (Not required for clinical/lecturer faculty or instructor-level promotion)

### Monday, April 10, 2023
Academic Component Administrator discusses any possible conflicts of interest with candidate and selects one name from each list of external reviewers.

### Monday, April 24, 2023
Academic Component Administrator sends requests to external reviewers with requested response date of May 26, 2023.

### June, 2023
Component Administrator resolves any response issues and solicits additional reviewers as needed.

### Monday, July 31, 2023
Candidate ensures Academic Component Administrator receives CV; copies of articles; teaching, scholarship, and service self-reflections; and workload reports.

### Wednesday, August 2, 2023
Academic Component Administrator sends CV; copies of articles; teaching, scholarship, and service self-reflections; workload reports; and component and university criteria to external reviewers.

### Monday, September 11, 2023
External reviewer reports are due to Academic Component Administrators.

### Friday, September 22, 2023
Faculty member submits final electronic portfolio; Academic Component Administrator uploads external reviewer documents (CV and review from each reviewer), which makes the portfolio available to the component PRC.

### Friday, October 13, 2023
PRC submits recommendations. After acknowledgment by the candidate, the portfolio is available to the Academic Component Administrator.

### Friday, November 3, 2023
Academic Component Administrator submits recommendations. After acknowledgment by

the candidate, the portfolio is available to the Dean.

**Monday, January 8, 2024**
Dean submits recommendations.  After acknowledgment by the candidate, the portfolio is available to the University Promotion and Tenure Committee.

**Monday, February 12, 2024**
University Promotion and Tenure Committee submits recommendations. After acknowledgment by the candidate, the portfolio is available to the Executive Vice President for Academic Affairs/Provost (EVPAA/Provost).

**Friday, March 22, 2024**
EVPAA/Provost submits recommendations. After acknowledgment by the candidate, the portfolio is available to the Chancellor.

**Friday, April 12, 2024**
Chancellor submits recommendations.  After acknowledgment by the candidate, the portfolio is available for review by Board of Regents.

**May/June, 2024**
Board of Regents decision