

# Texas Woman's University

## Library Policy Manual

<b>Policy Name:</b>	<b>Texas Women's Hall of Fame Policy</b>
<b>Last Library Review:</b>	<b>June 2020</b>
<b>Next Library Review:</b>	<b>June 2021</b>

**Purpose:** This policy defines the usage and management of the space designated as the Texas Women's Hall of Fame.

**Note:** *Access, availability, usage, and occupancy limits may be changed in accordance with University guidelines regarding health and safety.*

### **Definitions:**

**Curate** - (verb) to select, organize, and look after the items in (a collection or exhibition).

**Curator** - (noun) a keeper or custodian of a museum or other collection.

**Curation** - (verb) the action or process of selecting, organizing, and looking after the items in a collection or exhibition.

**Display** - (noun) 1. an eye-catching arrangement by which something is exhibited. 2. a setting or presentation of something in open view.

**Exhibit** - (verb) to publicly display (a work of art or item of interest) in an art gallery or museum or at a trade fair.

**Exhibition** - (noun) a public showing (as of works of art, objects of manufacture, or athletic skill).

### **Policy:**

**Why:** The Texas Women's Hall of Fame recognizes women who have attained significant achievements in areas such as the arts, community service, education, leadership, health, science and business.

**Where:** The Texas Women's Hall of Fame is located in the Blagg-Huey Library on the second floor.

**Who:** The TWU Libraries Special Collections staff are involved in the organization, curation, and/or installation and de-installation of exhibits or displays. **Governance** - Created in 1984 by the Governor's Commission for Women, the Texas Women's Hall of Fame is under the governance of the Jane Nelson Institute for Women's Leadership. **Maintenance** - The Special Collections in the Blagg-Huey Library has been designated as the entity responsible for working collaboratively with the Jane Nelson Institute for Women's Leadership regarding the ongoing maintenance of the Texas Women's Hall of Fame.

**What:** The Director of the TWU Libraries Special Collections works in consultation with the Jane Nelson

Institute for Women's Leadership to plan, curate and oversee exhibitions in the Texas Women's Hall of Fame.

**How:** Persons seeking the opportunity to utilize the space identified as the Texas Women's Hall of Fame must seek approval from the Director of the Jane Nelson Institute of Women's Leadership.

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**Review:**

The Library's Policy Work Group will review this policy with recommendations forwarded through normal administrative channels to the Dean of Libraries.