Getting started with NCBI

• Start by heading to this page:

https://www.ncbi.nlm.nih.gov/

- Log into your NCBI account using your eRA Commons account.
- Once into your account at the top right of your screen you should see your email; Click on your email address, and it will give you 4 different options. Click the option that says <u>Account Settings.</u>

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	Library of Medicine				ACCOUNT X
AL	Databases 💌			Logged in as: tollvarez@twu.edu Dashboard Pop Publications	Logged in as: tolivarez@twu.edu
NCBI Home Resource List (A-Z)	Welcome to NCBI	logy information advances science a	nd health by providing access to		
All Resources Chemicala & Bioassaya	biomedical and genomic information About the NCBI Mission Oroa	an. nization NCBI News & Blog		Book Publ	Account settings
Data & Software DNA & RNA	Submit	Download	Learn	BLA: Nucle	eotide
Domains & Structures	Deposit data or manuscripts into NCBL databases	Transfer NCBI data to your computer	Find help documents, attend a class or watch a tutorial	Geno	ime

• Once in your account settings, you will see a section titled <u>Delegates.</u>

Delegates
You can add delegates to help you manage your bibliography and/or SciENcv profiles. Add a Delegate
API Key Management

- Click "add a delegate", and a text box will appear for you to input your delegate information into.
 - Please enter tolivarez@twu.edu
- Repeat this process to also add Tracy as your delegate.
 - Click "add a delegate" and enter <u>tlindsay@twu.edu</u> into the text box that appears.