**Council for Educator Preparation**

Meeting Minutes

March 1, 2019

11:30-1:00

Stoddard Hall 202A

1. Call to order and attendance:
2. Approval of Minutes--[February 1, 2019](https://docs.google.com/document/d/1kGgVheMmp0ZLj4VMC32dVDUpats7TSMeE0q8JDalQK0/edit?usp=sharing) Karen made a motion to approve; Diane seconded; all approved
3. Approval of Agenda
4. Officer Reports
   1. [Field Experiences and Clinical Practices Committee](https://docs.google.com/document/d/1sBVjeAqwHhldsNYRaqXg0Hh0IV9VGoqvBgKKhxLfmgM/edit)--Sarah
      1. Field Experience school districts are cut down to 25
      2. Student teaching school districts are cut down to 20
   2. Education Student Affairs Committee--Diane- no report
   3. Academic Programs Committee--Becky - no report
   4. Dean’s Report
   5. Associate Dean/Certification Officer’s Report
      1. Accreditation update
         1. Now accredited
            1. Important to review data and to respond to it
            2. Important to keep doing the things we are doing
   6. Chair/Vice Chair Report
      1. [Cathy’s Visual](https://www.lucidchart.com/documents/edit/4a4278a5-e97b-4318-a45a-09da8736134d/0?shared=true&)
         1. EPP flowchart shows requirements and steps students must take to complete our EPP program.
         2. If PACT goes into effect, all students will need is a passing score on the PACT, they won’t need to take all the tests.
         3. In undergrad and MAT handbooks
         4. CEP members have access to Cathy’s sheet if you would like to pass them out to your students.
      2. [Navigating the Certification Process](https://docs.google.com/presentation/d/1pKlcj6XocyncnM0IjB-Skadd0NpeygrSogzcnwql0FA/edit?usp=sharing)
         1. Basically what Cathy had in her visual, but it’s in written form.
         2. This is based on student’s feedback.
         3. Every CEP member has access to this.
5. Business
   1. Old Business - None
   2. New Business
      1. [Trends and patterns from Fall 2017-2018 on student teaching/intern dat](https://docs.google.com/spreadsheets/d/1xtTP5EEjJvVI5hD2j3MFYbM0Ff2xGmFWdc-4RTOy0GM/edit?usp=sharing)a provided by Michelle. 2[nd Report](https://docs.google.com/spreadsheets/d/1VxorIf6aZl7B4LMR5QEKCQBslry-7DU4kDag6n8m5zw/edit?usp=sharing).
         1. Multiple questions compressed into each of the domains.
         2. From all of the reports together.
         3. Based on T-Tess assessments.
         4. Michelle will share full report - full line items - if you email her for it.
         5. Overall, most of our students score in developing and proficient categories.
      2. ESAC draft interview protocols and processes for the EPP based on EPP feedback. We have been running into problems with certain students and decided we needed to revamp our Admissions Interview. Please review, add comments, and be ready to vote on these items next month:
         1. The draft interview questions and protocol for the undergraduates/initial certification [are here](https://docs.google.com/document/d/1qWlM8NtmlAURtrsZSEe72SVFAFdprq4voFHU5FrIap4/edit?usp=sharing).
         2. The draft interview questions and protocol for the professional certification programs [are here](https://docs.google.com/document/d/1ZKgcbSjGqa8S_CHTNLUFEAoOucr0JqOM9DNIGGR2Evc/edit?usp=sharing).
         3. Everything is in the ESAC folder.
         4. Keeping as an interview protocol and each program can adapt it to how they want.
         5. Lybeth made a motion to vote today on interview changes; Karen seconded it; All approve.
         6. Diane will follow up with program coordinators.
      3. [EPP Awards Ceremony](https://docs.google.com/forms/d/e/1FAIpQLSdeW1MNbtR43swDNXFGc8nYLvK04-dsuTsNgryJH2Fh0MZbzg/viewform?usp=sf_link)--April 16, 2019 5:00-6:30 pm - TWU Library.
         1. Please encourage nominations:)
         2. At this time, there are 13 nominations.
         3. Diane suggested we add graduate assistants to those who can be nominated.
      4. Tk20 Update
         1. Ed. Diagnostician is the pilot program. Mary Dell has been great using it and Brandon has been able to run different reports on all of her students.
         2. Tk20 is connected to Canvas.
         3. After today, students will have to purchase Tk20.
            1. Can buy from bookstore with financial aid.
         4. Using it for the student teaching applications.
         5. Will form an Assessment Committee soon.
         6. Eventually, all courses will have a Key Assessment in them
      5. Forming an Assessment Committee

The purpose of the assessment committee is to develop, review, and evaluate processes for data collection, data-based decision making, and measuring program outcomes. In addition, the assessment committee will collaborate with each program within the EPP to ensure that measurement of program goals, objectives, and standards of each program aligns with specific state and national accreditation standards.

Need to choose a chair and possibly one CEP member from each certification area.

Diane and Laura will co-chair the Assessment Committee

Suzanne, Illana, Karen, and Cathy volunteered for the Committee

Get with Brandon to have a Assessment Committee training in April.

* + 1. Information on [Application](https://docs.google.com/document/d/1QSfkBNOXUd2WDnV1O0ollOQrYGqQy8F1hUg3JHFNfUs/edit?usp=sharing) to serve on a PACT committee.
       1. Secondary persons are needed to vet new items on PACT exam.
    2. Upcoming 3/29 Department of Teacher Education Meeting
       1. Will be identifying key assignments within our courses.
  1. Information Only
     1. EdTPA workshop will be on March 29, 2019 from 9:00-3:00.
     2. Gina sent out an email about this.
     3. TEA didn’t vote on EdTPA. Most likely vote will be pushed back to July meeting.

1. Adjournment