**Executive Council**

**Council for Educator Preparation**

Meeting Agenda

February 1, 2019

11:30-1:00PM

Stoddard Hall 202A

1. Call to order and attendance: Joyce Armstrong, Cathy Banks, Mandy Biggers, Connie Briggs, Suzanna Dillon, Karen Dunlap, Becky Fredrickson, Lybeth Hodges, Sarah Jennings, Sarah McMahan, Sarah Evans, Diane Myers, Annette Torres, Laura Trujillo-Jenks, Victoria Walker, Gina Anderson, Brandon Bush, Lisa Huffman, Michelle Williams-Laing.
2. Approval of [Minutes](https://drive.google.com/a/twu.edu/file/d/1RtOGsgMGQuy_BAJyPFo2VrUuvZJQ4R4u/view?usp=sharing)-- Karen made a motion to approve, Sarah seconded
3. Approval of Agenda--Connie made a motion to set agenda, Sarah seconded
4. Officer Reports
	1. Field Experiences and Clinical Practices Committee--Sarah
		1. [Recommendations from Meetings](https://docs.google.com/document/d/1_qaRUM6hnDlOZgS2tEWO4Fi5Eu-mTGFkpWKiQj9b8WY/edit?usp=sharing) on [12-11-18](https://docs.google.com/document/d/1M-LJ23bWIgcyYg2-D5sjLvEtrB06xH9W30DUcI-xbgo/edit) and [1-24-19](https://docs.google.com/document/d/1nZMxL9sP9KzywvoyhER87k5LlXEf5uNEHJnrGnPzfnY/edit)
		2. Made a recommendation that field supervisor would have a job description.
		3. Summer 2019, supervisors will go through an interview (panel to include DTE faculty and OCP) to supervise our students.
		4. Supervisors will be [T-TESS](https://teachfortexas.org) trained
		5. Early field experience applications will be in TK20 starting fall 2019.
		6. Narrowed down [list of clinical student teaching sites](https://twu.edu/office-clinical-practices/resources/school-districts/) from 48 to 28.
			1. Looked at top hiring districts of our students
			2. Closeness to TWU; still includes rural and urban districts.
			3. Purpose of this was to create close relationships between TWU and school districts. New MOUs being drafted.
	2. Education Student Affairs Committee--Diane
		1. Diane and Brandon have been [meeting with program coordinators](https://docs.google.com/document/d/1HkxL3O-kAHjAK6HlXv6qiT8yJ6UgjwHLJ2gAibmUIuc/edit) of all certification programs to discuss test results, appeals, admissions criteria, and TK20; noting concerns, working to align processes across professional certification programs.
		2. ESAC continues to receive multiple appeals re: admissions criteria and PPR practice attempts.
		3. Decision re: practice tests: the practice PPR is no longer part of EDUC 3003. Students will focus on passing the core prior to the 4000s and will complete the practice (and real) PPR in the 4000s.
			1. Our students have 3 attempts to pass the practice exams.
			2. Moved practice PPR to the EDUC 4000s to give our students more time and exposure to content prior to practice PPR.
			3. EDUC faculty are working with students who currently in the 4000s courses (who have not yet passed the practice PPR) to provide additional review as/if needed.
		4. Application deadlines in place for EPP admission (see [this page](https://twu.edu/teacher-education/undergraduate-programs/) for info).
			1. Admission into 3000s for SU 19 deadline is May 1, 2019
			2. Admissions into 3000s for FA 19 deadline is July 1, 2019.
			3. No longer accept Accuplacer scores (as of 1/1/19; only Praxis).
	3. Academic Programs Committee--Becky ~ No report
	4. Dean’s Report
		1. The state is moving forward in discussions to look at EdTPA (to be voted on in April by SBEC).
			1. February 22, 2019 is the next SBEC meeting. There will be more EdTPA discussion.
		2. Received another TEA letter due to Principal Appraisal Survey results. We are on Year One Probation. TEA can revoke our accreditation at any time. We previously had a letter for our test pass rates.
			1. Principal Appraisals - Must have a 75% score (we are currently at 70%). We were at 54% in the “Other” category (n = 11). TEA will most likely change it to 70% overall, but we would still be below the required average for the “Other” category.
			2. Working on relationships with districts.
			3. Collected data from principals who rated our teachers as needing improvement.
		3. On the right path, but need to be conscious of what’s happening. Need to look at program sizes, consider impact of one student not passing (need to have 100% pass rate for small programs).
		4. Lisa sent out a letter to our students via Constant Contact about [TK20](https://twu.edu/teacher-certification/tk20/).
			1. Students have to purchase TK20. Students will have 24 hour access to our program.
			2. Will be able to pull reports on your program and be more active in the process.
			3. EPP purchased TK20 for students who are in their 4000s.
	5. Associate Dean/Certification Officer’s Report
		1. edTPA and SBEC 2/22 meeting ~ Still heavily under discussion.
			1. Working with state advocacy groups to discuss EdTPA
			2. Four SBEC board members were replaced. There could be 2 new board members who are not informed about EdTPA so we will need to work hard at the next SBEC meeting to discuss our concerns about EdTPA. The vast majority of the people who were at the last SBEC meeting will not be at the next SBEC meeting.
			3. Working on a diplomatic, careful response to our concerns. Laura working with Gina to prepare for 2/22 SBEC meeting.
			4. Estimated cost will be $4 million to implement EdTPA
		2. Communication
			1. We have completed curriculum alignment matrices reviews and will be communicating with program coordinators in the weeks to come.
			2. If you are a member of CEP, you must be sharing what happens in [CEP meetings](https://twu.edu/college-professional-education/educator-preparation-program-governance/) with your departments and programs.
				1. Deans and Associate Deans are always invited to the CEP meetings.
	6. Chair/Vice Chair Report
		1. Ludovic Sourdot--need to appoint a replacement. Replacement CEP members should be selected based on recommendations from the faculty in the department with a program to be represented.
			1. Aimee Myers has been recommended to replace Ludovic Sourdot.
5. Business
	1. Old Business
		1. Certification Field Curriculum Alignment Matrices Update - Gina (see Associate Dean’s Report above)
			1. Results; next steps
				1. You will be contacted by Gina or Becky
			2. Alignment should be listed in syllabi
				1. This is a requirement that TEA requires to be in syllabi
			3. [TEKS](https://tea.texas.gov/curriculum/teks/) should be listed in the syllabi
				1. TEKS are the foundation of certification degrees
			4. [ISTE](https://www.iste.org) Standards
				1. Must be listed in your syllabi.
	2. New Business
		1. TWU EPP Pass Rates YTD
			1. [9/1/18 - 01/02/19](https://docs.google.com/spreadsheets/d/17ez1oUXjSHGbV13eHdVwcsop35YLjZlrVgVtkL0tahc/edit#gid=0)
				1. More communication at the 1000 and 2000 level courses may help students in understanding what certification tests and requirements are needed in the 3000 and 4000 level courses.
				2. Students do receive emails and information about testing, but EPP will continue to look for ways to increase communication.
			2. TEA PPR Pass Rate:

**EC-12 PPR TEA Pass Rate as of 1/18/19**

|  |  |
| --- | --- |
| # Taken | 79 |
| # Passed (within two attempts) | 73 |
| Pass Rate | 92.4% |
| 18-19 TEA min pass rate | 90% |

**Students who have failed the EC-12 PPR exam one time**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Admission Date** | **Examinee Name** | **Exam Date** | **Next Eligible Date** | **Registered?** | **App’d for 2ndattempt?** |
| 11/7/2017 | SR | 2018-10-24 | 12/8/2018 | No | No |
| 11/16/2017 | JC | 2018-11-09 | 12/24/2018 | No | No |
| 11/18/2017 | EP | 2018-11-16 | 12/31/2018 | No | No |
| 12/8/2017 | KA | 2018-10-15 | 11/29/2018 | No | Yes |
| 5/18/2018 | BP | 2018-09-25 | 11/9/2018 | No | Yes |
| 6/12/2018 | SA | 2018-09-24 | 11/8/2018 | No | No |

Given no other students take the exams, if KA and BP sit for the PPR again and fail, our pass rate would decrease to 90.1%.

* 1. [EPP Awards Ceremony](https://docs.google.com/forms/d/e/1FAIpQLSdeW1MNbtR43swDNXFGc8nYLvK04-dsuTsNgryJH2Fh0MZbzg/viewform?usp=sf_link)
		1. April 16, 2019 5:00-6:30pm - TWU Library
			1. Please make sure to share this information with your departments and programs.
			2. Nomination form is linked, so please share it
			3. Deadline is March 15, 2019
	2. Degree Plan Changes
		1. Changing BSIS degree plans (sample plans available [here](https://drive.google.com/drive/u/0/folders/1G2XzTqb1KVKC_vbs-2N7Ke0G9IyzhCaA)): all approved at Undergraduate Council on 1/30/19
			1. For EC-6/4-8 + bilingual: replace LS 3013 with EDBE 4723
			2. For EC-6 + bilingual:eplace FS 2513 with SPAN 2033 (or other advanced SPAN course)
			3. For 4-8 + bilingual: add an “or” statement for CSCI 3002 or advanced SPAN course.
			4. For [all EC-6/4-8 degree plans](http://catalog.twu.edu/undergraduate/professional-education/teacher-education/): CSCI 3002: replace with Texas history (HIST 2713).
			5. For all UG certifications: replacing all student teaching courses with EDUC 4946 (can sub two sections of 4943 if needed, i.e., two different supervisors). Courses already submitted via CIM system.
			6. DHH track in BSIS: 4 COMS courses replacing three EDSP/1 READ
		2. Updating PBITC specializations
			1. Adding DHH as a specialization to the [PBITC only plan](https://drive.google.com/a/twu.edu/file/d/16afD-eQ_kg9-jKsSj07YEdqpzFYKnYG_/view?usp=sharing)
			2. PBITC plan is now in WebAdvisor; no paper plans
		3. Changing MAT degree plan
			1. Removing EDUC 5131; 30 SCH degree
	3. All degree changes above have been approved by the Undergraduate Council and are in the workflow for approvals from the top.
1. Information Only
	1. UG Admission Requirements changing 1/1/19
		1. [New UG Admission Test Requirements](https://docs.google.com/document/d/1AyqigXFQ4pQlG_WPXiMGDd0B0wGGY51wY0_GgFJcZUQ/edit)
			1. Removed ACCUPLACER and THEA for PRAXIS Core for Educators
		2. Digital Literacy Assessment at admission and completion (Application Update)
			1. Admission (Pre-assessment)
				1. Results for initial certification go to copeadvising@twu.edu
				2. Results for professional certification go to lkobler@twu.edu
			2. ST/Practicum (Post-assessment)
				1. Results for initial certification go to mwilliamslaing@twu.edu
				2. Results for professional certification go to lkobler@twu.edu
	2. Student Teaching/Intern data provided by Michelle. Michelle will draw up a quick worksheet synthesizing trends and patterns and providing context for the next CEP exec committee from Fall 17- Fall 18.
	3. Update-Tk20 Fa 19 Student Teaching App, will go live today.
2. Adjournment