**Biology Graduate Student Travel Awards:**

*McIntire Travel Award Competition*

*Biology Travel Award Competition*

**McIntire Travel Award Competition**

Dr. Sarah McIntire served as Chair of Biology from 2003 until her retirement in 2015. She was recognized as an outstanding scientist and advocate for women in science with dozens of awards from TWU, the American Society for Microbiology, and from the Denton Community. Dr. McIntire established a fund to support student research, especially travel to conferences. McIntire Graduate Student Travel Awards are limited and reserved for exceptional applicants traveling to a conference to present research findings.

**Biology Travel Award Competition**

The Division of Biology is dedicated to supporting graduate student research and travel to conferences for graduate students to present current research findings. Biology Travel Awards support all levels of graduate students, especially graduate students early on in their studies who may not yet be competitive for the McIntire Travel Award, TWU travel awards, or extramural travel awards.

**Applications for both competitions are accepted in three cycles on the following due dates:**

*Fall Competition: October 1*

*Spring Competition: February 1*

*Summer Competition: June 1*

***Application Instructions:***

1. Complete items 1-5 in the attached application page.
2. Attach your submitted/accepted abstract (must include title and full authorship)
3. Attach your most recent curriculum vita (CV)
4. Save all files together as one PDF package
5. Email your application package as a PDF file to the Head Research and Graduate Studies in Biology Dayna Averitt, Ph.D. at daveritt@twu.edu.
6. Update Dr. Averitt on any travel awards or CV accolades you receive until a decision from the committee has been received.

***Additional Stipulations:***

* Failure to follow instructions will disqualify the application.
* Preference will be given to students who have not yet received a travel award from Biology in the same fiscal year (Sept-Aug).
* Awards will only be made to students presenting current research findings (poster, oral, etc).

**Biology Graduate Student Travel Award Competition Application**

ITEM 1: **Name**

*Your application will be considered for either travel award; you do not need to specify which.*

ITEM 2: **Statement of Purpose**

*Brief paragraph explaining the conference being attended, your goals at the conference, and how these goals support your graduate education.* Include title and location of the conference.

ITEM 3: **Format of Presentation**

[ ]  Poster Presentation

[ ]  Oral Presentation

[ ]  Other:

ITEM 4: **Estimated Budget**

*Budget is restricted to flight, lodging, meals & incidentals (M&IE), and conference registration. You are required to determine costs for your lodging and M&IE using the published* [*GSA per diem rates*](https://www.gsa.gov/travel/plan-book/per-diem-rates)*. Please input all costs in USD for your trip and note that the travel award will provide a maximum of $500 and you are responsible for securing funds for remaining costs. Input a 0 where no funds are being requested.*

***Transportation Conference Registration M&IE (meals, taxi/uber/lyft etc)***

Flight:       *Subtotal*:       Daily:

Baggage Fee:       ***Lodging (hotel, Airbnb, etc)*** *Subtotal*:

Car/Gas:       Daily:

*Subtotal*:       *Subtotal*:

**Total Estimated Travel Costs:**

ITEM 5 – **Other Travel Funding**

[ ]  Applied for other travel funds, but did not receive funding

[ ]  Secured partial travel funding for this travel request [amount awarded:      ], but still needing support

[ ]  Awarded travel funding for a different travel request; requesting Biology support for this travel request

[ ]  Have not applied for any other travel funds [Reason:      ]

[ ]  Other:

*Optional:* Any other comments you would like to pass along to the awarding committee: