

TWU Alumni Association

BOARD OF DIRECTORS NOMINATION FORM

The TWU Alumni Association is organized to promote Texas Woman's University (TWU) and to serve a diverse alumni population providing opportunities to current and former students and friends of the University for lifelong affiliation and volunteer partnership.

The TWU Alumni Association is accepting nominations for alumni volunteers with a commitment to TWU and the Association. Nominations are submitted to the Association Board of Directors' Membership and Development Committee, a standing committee of the Board of Directors, with permission from the nominee. An interview will be conducted by a Committee member to evaluate the nominee's understanding of the role of the Association Board and the ability to meet the membership criteria of the Association Board. The Membership and Development Committee will recommend a slate of nominees to the Association Board of Directors for approval.

Nominations for open positions may be submitted at any time and will be considered at the next regular committee meeting. Submit nominations to: TWU Alumni Association, PO Box 425725, Denton TX 76204 or to alumrelations@twu.edu See attached chart to understand specific criteria, expectations and selection process.

NOMINEE:

Name _____

Degree(s)/Major(s)/Year(s) _____

Address _____

City, State and Zip _____

Preferred Phone _____ Preferred e-mail _____

Employer _____

Has nominee given permission for nomination to the TWU Alumni Association Board of Directors?

_____ Yes _____ No, needs to be contacted for permission

NOMINATION STATEMENT:

Please attach a statement addressing how you are acquainted with the nominee and how you see that the nominee meets the criteria for the TWU Alumni Association Board of Directors.

TWU Alumni Association

CREDENTIALS:

Please attach a professional biography, a resume or CV for the nominee.

NOMINATOR INFORMATION:

Nominator _____ Date Submitted: _____

Preferred Address: _____

City, State and Zip _____

Preferred Phone _____ Preferred Email _____

Signature of nominator _____

Thank you for your nomination to the TWU Alumni Association
Board of Directors.

Please return this form to:
TWU Alumni Association
Attn: Membership and Development Committee
PO Box 425725
Denton TX 76204
OR
E-mail: alumnirelations@twu.edu

Candidate vetted by _____

(print name)

Signature _____ Date _____

TWU Alumni Association

BOARD OF DIRECTORS NOMINATION CRITERIA

At a Glance

Board Terms	<ul style="list-style-type: none"> • Length of term for a member of the Board - 2 years • Renewable one time – may serve again as a Director or move to an Officer position
Time & Resource Expectations	<p>Annual time commitment</p> <ul style="list-style-type: none"> • 2 general meetings per year; committee meetings as needed <p>Resources</p> <ul style="list-style-type: none"> • Make a gift in any amount to the Association or University during each year of service • Sign a membership agreement form which includes a confidentiality statement and a conflict of interest policy
Board Meetings	<ul style="list-style-type: none"> • Board meets twice a year, once in the spring and once in the fall, generally on a Friday • Scheduled from 9:00am – 2:00pm • All meetings are held on the TWU Denton campus • Directors are expected to attend at least one meeting in person each year and the second may be via conference call or video conference
Committee Meetings	<ul style="list-style-type: none"> • Each member of the Association Board is expected to serve on a minimum of 1 standing committee • Must also be willing to serve on an ad hoc committee or task force, as requested • Standing Committees meet at the call of the chair and may also conduct business via e-mail or phone • Standing Committees are as follows: Membership and Development Finance; Scholarship; Awards and Honors; Marketing and Communication; Outreach and Engagement; Program
Orientation Session	<ul style="list-style-type: none"> • New members are required to participate in an orientation session prior to their first board meeting
Other Member Expectations	<ul style="list-style-type: none"> • Serve as an ambassador for the University and Association • Nominate members to the Association Board and committees
Selection Process	<ul style="list-style-type: none"> • Nominations are accepted throughout the year for available board positions • Self-nominations are welcome • Nominees are reviewed by the Membership and Development Committee and interviewed by a committee member • A slate is sent to the Association Board for approval