

FACULTY ANNUAL PERFORMANCE REVIEW CALENDAR

Faculty in second year of employment:

October 22	Faculty submit materials for evaluation to first level of review (either PRC, Department Chair/Associate Dean)
November 5	Peer Review Committee submits evaluation to Department Chair/Associate Dean (if applicable)
November 15	Department Chair/Associate Dean submits evaluation to Dean
December 3	Dean submits evaluation to Provost & VPAA

Faculty in first year of employment:

December 3	Faculty submits materials for evaluation to first level of review (either PRC, Department Chair/Associate Dean)
December 17	Peer Review Committee submits evaluation to Department Chair/Associate Dean (if applicable)
January 22	Department Chair/Associate Dean submits evaluation to Dean
February 15	Dean submits evaluation to Provost and VPAA

All other faculty (full and part-time), including Post-Tenure Review:

February 20	Faculty submits materials for evaluation to first level of review (either PRC, Department Chair/ Associate Dean)
March 10	Peer Review Committee submits evaluation to Department Chair/Associate Dean (if applicable)
April 3	Department Chair/Associate Dean submits evaluation to Dean
May 2	Dean forwards his/her recommendations and the annual performance review documents to the Provost and VPAA